

Vacant, Place 1
Tomas Mendoza, Place 2
John Mounce, Mayor Pro Tem, Place 3



James Castle, Place 4
Daniel Dennis, Place 5
Shelby St. Claire, Place 6

James Clark, Mayor

MINUTES

**State of Texas
County of Denton
City of Justin**

Justin City Council Regular Session Meeting - June 13, 2024

A) CALL TO ORDER

Convene into Session:
Invocation and Pledge of Allegiance
American Flag

Texas Flag: ***"Honor the Texas Flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible"***

Present

Mayor James Clark, Council Member John Mounce, Council Member Tomas Mendoza, Council Member James Castle, Council Member Daniel Dennis, Council Member Shelby St. Claire

Absent

None

City Staff: City Manager, Jarrod Greenwood, Assistant City Manager, Abbey Reece, City Secretary, Amy Piukana, Public Works Director, Josh Little, Director of Development Services, Matt Cyr and City Attorney, Grant Lowery.

Mayor Clark called the meeting to order at 5:32 p.m.

Pastor Maldonado led the invocation. Mayor Clark led the Pledge of Allegiance and Pledge to the Texas Flag.

B) EXECUTIVE SESSION

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

Mayor Clark recessed into closed executive session at 5:35 p.m.

- Under Section 551.071, to conduct a private consultation with the City Attorney

regarding:

1. Danheim Complaint Against the City of Justin; PUCT Docket No. 53836
 2. Petition of Town of Northlake and City of Justin; PUCT Docket No. 54243
 3. Range Creek Developers Agreement
 4. Trafford Terrace Developers Agreement
 5. Oncor Transmission Line
- Under Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:
6. City Council Vacancy

Mayor Clark recessed from closed session at 7:04 p.m. and reconvened into open session at 7:06 p.m.

C) UPCOMING MEETINGS AND EVENTS

Mayor Clark read a list of upcoming meetings and events.

1. The following is a list of upcoming meetings and events:
 - June 18 Planning and Zoning Commission Meeting
 - June 19* City Hall closed in observance of Juneteenth
 - June 20 Joint City Council & Planning and Zoning Commission Meeting
 - June 27 City Council Meeting
 - July 4* City Hall closed in observance of Independence Day
 - July 9 Parks and Recreation Board Meeting
 - July 11 & 12 City Council Orientation
 - July 16 Planning and Zoning Commission meeting
 - July 18 EDC/CDC Meeting
 - July 25 City Council Meeting

D) PUBLIC COMMENT

In order to expedite the flow of business and to provide all citizens the opportunity to speak, the mayor may impose a three-minute limitation on any person addressing the Council. The Texas Open Meetings Act prohibits the City Council from discussing issues, which the public have not been given a seventy-two (72) hour notice. Issues raised may be referred to City staff for research and/or placed on a future agenda.

The following public comments were provided:

- Julia Going, 230 South Snyder Ave., expressed concerns regarding dirt and debris affecting her home, neighbors' security camera, privacy and suggested creating a city ordinance.
- Dave Wallace, 1062 Range Road, spoke in opposition to the Range Creek Road expansion. He expressed concerns regarding road location, increased traffic, septic system issues, and negative effects on property owners.

- Dennis Mortimer, 10425 Range Road, spoke in opposition to the location of Range Creek Road, due to negative effects to the property owners.
- Donna Holbrick, 10516 Range Road, expressed concerns regarding Range Road in regard to increased traffic, the need for a traffic study, lack of infrastructure, and suggested rerouting the road to 407, or to Sam Reynolds Road.

E) CONSENT AGENDA

Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration.

Mayor Pro Tem Mounce made a motion to approve Consent Items E.1 through E.4, as presented. Motion seconded by Council Member St. Claire. Motion approved unanimously.

1. Consider and take appropriate action to approve City Council minutes dated May 23, 2024.
2. Consider and take appropriate action on second reading for Ordinance 781-24 approving the Parks, Recreation, and Open Space Plan.
3. Consider and take appropriate action adopting Ordinance 782-24 on second reading amending the FY 23-24 EDC/CDC Budgets.
4. Consider and act upon Resolution 664-24 for a Final Plat for The Preserve Phase 2, consisting of 326 lots. Generally located southwest of Preserve Boulevard and Boss Range Road.

F) ITEMS PULLED FROM CONSENT AGENDA

There were no items pulled from the Consent Agenda.

G) ACTION ITEM(S)

1. Consider and take action to appoint a Mayor Pro Tem.

Mayor Clark briefed the City Council regarding this item.

After discussion, a motion was made by Council Member Castle to nominate Council Member St. Claire as Mayor Pro Tem. Motion was seconded by Council Member Dennis. Motion approved 5-1, Council Member Mendoza voted against.

2. Consider and act upon Resolution 663-24 approving a contract between the City of Justin and Government Frameworks for digital records automation and authorizing the City Manager to execute the agreement.

City Manager Jarrod Greenwood briefed the City Council regarding this item.

After discussion, a motion was made by Council Member Mendoza to approve Resolution 663-24, as presented. Motion seconded by Council Member Mounce. Motion approved 5-1, Council Member Dennis voted against.

H) BUDGET WORKSHOP

Director of Finance Josh Armstrong briefed City Council regarding the City Budget.

I) FUTURE AGENDA ITEMS

Mayor Clark stated he submitted a future agenda item request to the City Manager to discuss a vagrant ordinance.

Council Member Mounce suggested a future items list be provided to the City Council.

Mayor Clark noted he is also requesting discussion regarding sex offender residency restrictions as a future agenda item.

J) ADJOURN

There being no further business, Mayor Clark adjourned the meeting at 8:42 p.m.

Signed by: *Shelby St. Clair*
For Mayor James Clark

Amy Piukana

Amy Piukana, TRMC, City Secretary

Seal:

