Vacant, Place 1
Tomas Mendoza, Place 2
John Mounce, Place 3

James Castle, Place 4
Daniel Dennis, Place 5
Shelby St. Claire, Mayor Pro Tem, Place 6

James Clark, Mayor

MINUTES

State of Texas
County of Denton
City of Justin

Justin City Council Regular Session Meeting - June 27, 2024

A) CALL TO ORDER

Convene into Session:
Invocation and Pledge of Allegiance
American Flag

Texas Flag: ***"Honor the Texas Flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible"***

Present
Mayor Pro Tem Shelby St. Claire, Council Member John Mounce, Council Member Tomas Mendoza, Council Member James Castle, Council Member Daniel Dennis

Absent
Mayor James Clark

City Staff: City Manager, Jarrod Greenwood, Assistant City Manager, Abbey Reece, City Secretary, Amy Piukana, Public Works Director, Josh Little, Director of Development Services, Matt Cyr, Finance Director Josh Armstrong and City Attorney, Matthew Boyle.

Mayor Pro Tem St. Claire called the meeting to order at 5:32 p.m.

Pastor Jeremy Laux of Waypoint Church led the invocation. Mayor Pro Tem St. Claire led the Pledge of Allegiance and Pledge to the Texas Flag.

B) EXECUTIVE SESSION

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

Attorney Matthew Boyle read closed executive items to the public.

- Under Section 551.071, to conduct a private consultation with the City Attorney

regarding:

1. Danheim Complaint Against the City of Justin; PUCT Docket No. 53836
2. Petition of Town of Northlake and City of Justin; PUCT Docket No. 54243
3. Range Creek Developers Agreement
4. Trafford Terrace Developers Agreement
5. Oncor Transmission Line

- Under Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

6. City Council Vacancy

- Under Section 551.076, to deliberate regarding Security Devices or Security Audits:

7. City Building Security

C) <u>TAKE ANY ACTION AS A RESULT OF CLOSED EXECUTIVE SESSION ITEM(S)</u>

Maypor Pro Tem St. Claire noted there was no action as a result of closed session.

D) <u>UPCOMING MEETINGS AND EVENTS</u>

Mayor Pro Tem St. Claire read the list of upcoming meetings and events.

1. The following is a list of upcoming meetings and events:

- July 4* City Hall closed in observance of Independence Day
- July 9 Parks and Recreation Board Meeting
- July 11 & 12 City Council Orientation
- July 16 Planning and Zoning Commission meeting
- July 18 EDC/CDC Meeting
- July 25 City Council Meeting

E) <u>PRESENTATION(S)</u>

1. Receive 2024 Resident Survey Results.

Assistant City Manager Abbey Reece introduced Survey Consultant Ron Gailey who provided an overview of the survey.

Mayor Pro Tem St. Claire read a comment from Christine Osteen, 1029 Summit Drive, who expressed concerns regarding residents submitting more than one survey from several ISP's and the accuracy of the results.

F) <u>RECOGNITION</u>

1. Recognition of City Employee for Emergency Service Assistance.

Police Chief Brian Frieda presented a recognition plaque to Public Works Employee Troy Makowski for saving a life.

G) PUBLIC COMMENT

In order to expedite the flow of business and to provide all citizens the opportunity to speak, the mayor may impose a three-minute limitation on any person addressing the Council. The Texas Open Meetings Act prohibits the City Council from discussing issues, which the public have not been given a seventy-two (72) hour notice. Issues raised may be referred to City staff for research and/or placed on a future agenda.

The following resident(s) completed a public comment card:

- Resident Donald Flynn, 505 Claremont Drive, submitted a public comment expressing concerns about traffic barriers on Preserve Boulevard and Boss Range Road.
- Kimberly Wallace, 10652 Range Road, submitted a public comment expressing concerns about Range Road and the negative effects on property owners. She recommended Range Road only be an emergency entrance and exit.
- Richard Holm, 1008 Ridgetop Drive, submitted a public comment expressing his gratitude to Justin Fire Department for saving his life.

H) CONSENT AGENDA

Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration.

Mayor Pro Tem St. Claire asked if anyone wanted to pull any items off the Consent Agenda to allow for further discussion.

Council Member Mendoza requested Consent Item No. 2, Resolution 683-24 be pulled for further discussion and to provide a brief explanation regarding PID fees.

Council Member Castle pulled Consent Item No. 4, Resolution 687-24 for further discussion by representatives of Westwood Consultants.

A motion was made by Council Member Dennis to approve Consent Agenda Item H.1 and H.3, as presented. Motion seconded by Council Member Castle. Motion approved unanimously.

1. Consider approving City Council meeting minutes dated June 13, 2024; and take appropriate action.

2. Consider and take appropriate action on Resolution 683-24 approving an updated interlocal Cooperation Agreement between the City of Justin, Timberbrook PID 2 IA#1 and Denton County for tax collection.

Council Member Mendoza requested education on the PID to help residents better understand. City Manager Jarrod Greenwood noted this item is for PID #2, for an agreement with Denton County to collect PID fees.

After discussion, motion made by Council Member Mounce to approve H.2, Resolution 683-24, as presented. Motion seconded by Council Member Mendoza. Motion approved unanimously.

3. Consider approving Resolution 686-24 authorizing the execution of Boss Range ICA with Denton County; and take appropriate action.

4. Consider approving Resolution 687-24 authorizing a contract amendment with Westwood; and take appropriate action. *(This item was tabled from the June27, 2024 City Council Meeting)*

Council Member Castle requested this item be pulled to allow a Westwood Representative Sub Contractor to be present to answer questions. Director Matt Cyr noted if necessary this item could be tabled to the July 25, 2024 City Council meeting.

After discussion, a motion was made by Council Member Mounce to table Resolution 687-24, to the July 25, 2024, City Council meeting. Motion seconded by Council Member Castle. Motion approved unanimously.

5. Consider approving Resolution 698-24 authorizing the execution of Talley Blvd ICA with Denton County; and take appropriate action.

I) ITEMS PULLED FROM CONSENT AGENDA

Consent Agenda Item H.2 was pulled by Council Member Mendoza.
City Manager Jarrod Greenwood briefed the City Council noting this item is an agreement with Denton County for PID #2, which allows PID assessments for public infrastructure to serve those residents within the development.

After discussion, a motion was made by Council Member Mounce to approve Consent Agenda Item H.2, (Resolution 683-24), as presented. Motion seconded by Council Member Mendoza. Motion approved unanimously.

Consent Agenda Item H.4 was pulled by Council Member Castle.
Council Member Castle requested clarification with the consultant from Westwood. Development Director Matt Cyr noted the consultant with Place Strategies was not in attendance and If the City Council need to table it, we can discuss it at the July 25, 2024, City Council meeting.

After discussion, a motion was made by Council Member Mounce to table Agenda Item H.4, to the July 25, 2024 City Council meeting. Motion seconded by Council Member Castle. Motion approved unanimously.

J) PUBLIC HEARING

1. Conduct a Public Hearing to set a Public Hearing date of August 8, 2024, for the Budget and Tax Rate; and take appropriate action.

Finance Director Josh Armstrong briefed City Council.

Motion to call and set a public hearing for August 8, 2024 at 5:30 p.m. regarding the City's budget and tax rate was made by Council Member Castle. Motion seconded by Council Member Mounce. Motion

approved unanimously.

K) BUDGET WORKSHOP

1. Discussion regarding the City's General Fund

Director of Finance Josh Armstrong briefed City Council regarding the City's General Fund budget.

2. Discussion regarding Homestead Exemptions.

Finance Director Josh Armstrong briefed City Council regarding Homestead Exemptions. Mr. Armstrong asked City Council direction on this item.

After discussion, the City Council suggested staff provide more data on loss of revenue (minimum $5K, average, and maximum of 20% of assessed value) to include and what other cities are offering for Homestead Exemptions.

3. Discussion regarding Capital Improvements Project Workbook.

Finance Director Josh Armstrong provided a review of the Capital Improvement Project Workbook. City Manager Jarrod Greenwood asked City Council to review and provide staff direction.

Council Member Mendoza suggested the Hardeman Creek trail be added to the list. Mayor Pro Tem St. Claire requested a priority list from staff on what upgrades are necessary and to include phased options.

The consensus from the City Council was to discuss this item at a future meeting, after staff is able to prioritize.

L) FUTURE AGENDA ITEMS

There were no future agenda items discussed.

M) ADJOURN

There being no further discussion, Mayor Pro Tem St. Claire declared the meeting adjourned at 9:50 p.m.

Signed by: James Clark

Mayor James Clark

Attested by:

Amy Piukana

Amy Piukana, TRMC, City Secretary

Seal: