

Jacqueline Steinbacher, Vice Chair
Mark Allen, Member
Gary Foree, Member



Alwyn Dowell, Member
Jason Palmer, Member
Amy Shadowens, Member

Robin Amerine, Chair
CITY OF JUSTIN
PARKS AND RECREATION ADVISORY BOARD AGENDA
FEBRUARY 10, 2026
415 NORTH COLLEGE AVE
JUSTIN, TEXAS 76247
6:00 PM

CALL TO ORDER

Convene into Session:
Invocation and Pledge of Allegiance
American Flag

Texas Flag: *"Honor the Texas Flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible"*

PUBLIC COMMENT

In order to expedite the flow of business and to provide all the citizens the opportunity to speak, the Park and Recreation Committee Chair may impose a three-minute limitation on any person addressing the board.

DISCUSSION ITEMS

1. Boards and Commissions required training
2. Discuss hosting a future Cleanup event
3. Facility Naming Survey update
4. CIP / Budget Projects
 - Bishop Park
 - Bishop Park / Justin Crossing connection
 - Community Park walkway completion
 - Community Park informational signage
 - Distance markers on trails

ACTION ITEMS

5. Board Chair and Co-Chair Elections
6. Consider and approving the January 13, 2026 Park Board meeting minutes and take appropriate action.

FUTURE AGENDA ITEMS

ADJOURN

I, the undersigned authority, do hereby certify that the above notice of the meeting of the City Council of the City of Justin, Texas, is a true and correct copy of the said notice that I posted on the official bulletin board at Justin Municipal Complex, 415 North College Ave, Justin, Texas, a place of convenience and readily accessible to the general public at all times, and said notice posted this February 3, 2026, by 5 p.m., in compliance with the Texas Open Meetings Act.

City Staff



Parks and Recreation Advisory Board Coversheet
February 10, 2026
415 NORTH COLLEGE AVE
JUSTIN, TEXAS 76247

Agenda Item: 6. (ACTION ITEMS)

Title: Consider and approving the January 13, 2026 Park Board meeting minutes and take appropriate action.

Department: Public Works

Contact: Jarrod Greenwood, City Manager

Recommendation:

Consider and approving the January 13, 2026 Park Board meeting minutes and take appropriate action.

Background:

City Attorney Review: No

Attachments:

1. 1-13-26 Park Board Minutes

Jacqueline Steinbacher, Vice Chair
Mark Allen, Member
Gary Foree, Member



Alwyn Dowell, Member
Jason Palmer, Member
Amy Shadowens, Member

Robin Amerine, Chair

MINUTES

**State of Texas
County of Denton
City of Justin**

Justin Parks and Recreation Advisory Board Meeting - January 13, 2026

CALL TO ORDER

The Park Board meeting was called to order at 6:03 p.m. by Chair Robin Amerine. The Chair led the Pledge of Allegiance and the Pledge to the Texas flag.

Present

Park Board Members, Chair Robin Amerine, Vice Chair Jacqueline Steinbacher, Mark Allen, Gary Foree, Amy Shadowens, Jason Palmer, and Alwyn Dowell.

City Staff Liaison

City Manager Jarrod Greenwood

City Staff

Development Director Matt Cyr
Parks Superintendent Steve Hartman

PUBLIC COMMENT

Mr. Hein of 5949 Ge Horton Rd, Justin, TX 76247 provided public comment regarding the pedestrian safety along Ovaletta Dr by Community Park. He stated the city has helped over the years by painting the curb red along the south side of Ovaletta Dr to prevent cars from parking on both sides of the street and limiting visibility. Mr. Hein asked how the new Parks Design Manual might address any of these issues at Community Park. Mr. Hein requested a flashing pedestrian crossing light be installed at the pedestrian walkway on Ovaletta Dr.

Johnnie Holcomb of 9162 Collingwood Dr, Justin, TX 76247 provided public comment regarding concerns about senior citizens in Justin, TX. Mr. Holcomb stated that according to the 2020 census about 11% of the city population is 65 or older and the current senior group that meets weekly has grown extensively. Mr. Holcomb requested the city build a community center to accommodate the growing senior population and provide them a location to gather together.

DISCUSSION ITEMS

1. Future Agenda Item Request Form

At the request of the board members, the form will be modified to better align with the needs of the Parks Board. The City Manager will complete the revisions and email the updated form to the board once finalized.

2. Existing Park Projects

Development Director Matt Cyr gave a presentation to the board regarding an update on the current and upcoming parks improvement projects.

WORKSHOP ITEMS

3. City Hall Park Renaming Workshop

Council Member Castle provided information to board members regarding his request to rename City Hall Park to Jack Holloway Park. Jack Holloway was a long-time Justin resident who recently passed away. He was a local business owner and was known for creating what came to be known as Jack Holloway University, where he taught an entire generation of boys life lessons.

Park Board members requested that the Facility Naming Policy be followed, and a survey be posted for the public to submit name suggestions for City Hall Park. The City Manager stated staff would get a survey pushed out to residents.

4. Timberbrook Dog Park Renaming Workshop

Board members expressed a preference to launch the facility naming survey for City Hall Park first. Once that survey is completed, they will move forward with a naming survey for Timberbrook Dog Park.

5. Future Parks and Trails Projects Workshop

City Manager Jarrod Greenwood gave a presentation of future projects to the board members.

ACTION ITEMS

6. Consider approving Park Board meeting minutes and take appropriate action.

A motion was made by Park Board Member Allen to approve the December 9, 2025, Park Board minutes. The motion was seconded by Park Board Member Foree. The motion was approved unanimously.

FUTURE AGENDA ITEMS

ADJOURN

The Parks Board Chair, Robin Amerine adjourned the meeting at 7:16 p.m.

Jarrood Greenwood
Jarrod Greenwood, City Manager

Seal: