

Fran Plisga
Monica Dumke
Heather Beatty
Wendy Canales



Jennette Mears
Briana Cory
Kayce Strader
Christina Vasquez(Alt)

MARY EMMA TATE COMMUNITY LIBRARY

**CITY OF JUSTIN
COMMUNITY LIBRARY BOARD AGENDA
MAY 19, 2026
408 PAFFORD AVENUE
JUSTIN, TX 76247
4:30 PM**

A) CALL TO ORDER

Convene into Session:

B) PUBLIC COMMENT

In order to expedite the flow of business and to provide all citizens with the opportunity to speak, the library chair may impose a three-minute time limitation for each citizen to speak with a seasonal limitation on speakers on one topic or item with a maximum of fifteen total minutes on the same topic. The Texas Open Meetings Act prohibits the Library Board from discussing issues which the public have not been given a seventy-two (72) hour business notice. Issues raised may be referred to City staff for research and/or placed on a future agenda.

C) WORKSHOP ITEMS

1. Discussion regarding Library Board assistance with community monthly programs
2. Review Sign up and times for Board Volunteers for the Kickoff June 5th.
3. Discussion regarding proposed Library logo contest

D) CONSENT AGENDA

1. Consider and take appropriate action to approve Library Board minutes dated 04-21-2026.

E) FUTURE AGENDA ITEMS

1. Review and Discuss Library Long Range Plan
2. Discussion on the 40th Anniversary of the library 2027

F) ADJOURN

I, the undersigned authority, do hereby certify that the above notice of the meeting of the Library

Board of the City of Justin, Texas, is a true and correct copy of the said notice that I posted on the official bulletin board at Justin Municipal Complex, 415 North College Street, Justin, Texas, a place of convenience and readily accessible to the general public at all times, and said notice posted this 14th Day of May, 2026 by 9:00 a.m., at least 72 hours preceding the scheduled meeting time.

Lesa Keith, Library Director



Community Library Board Coversheet

May 19, 2026

408 Pafford Avenue

Justin, TX 76247

Agenda Item: 2. (WORKSHOP ITEMS)

Title: Review Sign up and times for Board Volunteers for the Kickoff June 5th.

Department: Library

Contact: Lesa Keith, Lib./Court Director

Recommendation:

Background:

City Attorney Review: No

Attachments:

None

Library Board Meeting Minutes
April 21, 2026

The meeting was called to order at 4:30 pm by Johanna Belwood. Those in attendance were Johanna Belwood, Heather Beatty, Wendy Canales, Briana Cory, Fran Plisga, Eden Sheafer, and Kayce Strader. Guests in attendance included Lesa Keith - Library Director, three library staff members - Brenda Goodwin, Marysol Randell, and Jinny Mastrangelo, and city councilman Tomas Mendoza. A quorum of board members were in attendance.

Discussion Items:

1. Kayce read the public comment regarding the Texas Open Meetings Act.
No public comment made.
2. Board members signed up to serve during the Summer Reading Kickoff event scheduled for Friday, June 5th from 10am-2pm. Board members will help by passing out bracelets and encouraging people to register for the Summer Reading Program.
3. A plan was discussed for cooking and handling hot dogs for the Summer Reading Kickoff. Kayce Strader informed the board that two men from FBC Justin will bring their cooker and cook all of the hot dogs the morning of June 5th if the library will supply all the food supplies and condiments.
4. The board discussed hosting monthly library activities for the community.
 - Johanna Belwood will host a printmaking art workshop for middle school kids from 3pm-4pm on Thursday, April 23, 2026. Eden Sheafer will send Lesa Keith a Canva design to be posted on the library's Facebook page to advertise this event.
 - Fran Plisga will host a read aloud and quilt activity for preschoolers on Thursday, May 7th at 10am.
 - Kayce Strader will host a star scavenger hunt in August.
 - Eden Sheafer will create Canva designs to advertise both the May 7th and August scavenger hunt events.
5. The board discussed the probationary period for new library patrons. The current probationary period is 3 months and patrons can check out 3 items during this period of time. Brenda Goodwin shared a document with the board that showed the number of non-returned library items of new patrons over a 7 month period and the board discussed what this might cost the library if the probationary period

included 6 items instead of the current limit of 3 items. Based on this data, the board agreed with library staff that the current probationary period of 3 months with a limit of 3 items is reasonable and serves our library well. Board members suggested making a handout that clearly communicates the reason for this probationary period to library patrons.

6. The board discussed ideas for marketing the Summer Reading Programs to connect with the community.
 - Eden Sheafer will contact Justin Elementary and ask the school librarian to help promote the Summer Reading Kickoff event and program to Justin Elementary students.
 - Marysol Randell will send a digital graphic to Eden so she can create a Canva for online advertising.
 - Lesa Keith will ask about the possibility of a library board member having access to manage the library's Facebook page for advertising purposes so that the extra work of scheduling and managing Facebook events won't be put on library staff.
 - The board suggested creating a Facebook event for each Summer Reading Program class or event.
7. Johanna motioned to approve library board minutes dated March 17, 2026 with the amendment to edit an event date: the quilt making event is scheduled for May 7, 2026. Heather seconded. Unanimously approved.

New Items for Next Meeting:

1. Approve meeting minutes for April 21, 2026 board meeting.
2. Board will continue discussion about how they can come alongside library staff and add monthly events for the community as well as the possibility of helping manage the library's Facebook page.
3. Board will discuss ideas for the library's 40 year anniversary with the possibility of creating a contest to get the community involved in possibly changing the library logo.
4. Board will discuss the library's long range plan during October's library board meeting.

No Consent Items.

Motion to adjourn meeting made by Johanna Belwood and seconded by Eden Sheafer. Motion carried and the meeting adjourned at 5:18 pm.

Submitted by Briana Cory