

JUSTIN PARKS AND RECREATION ADVISORY BOARD
TUESDAY, SEPTEMBER 7, 2021
6:00 P.M.
415 NORTH COLLEGE STREET
JUSTIN, TEXAS 76247

I. CALL TO ORDER

Invocation and Pledge of Allegiance

II. PUBLIC COMMENT

- III.** In order to expedite the flow of business and to provide all the citizens the opportunity to speak, the Park and Recreation Committee Chair may impose a three-minute limitation on any person addressing the board.

IV. DISCUSSION / ACTION ITEMS

1. Discuss Fiscal Year 2021-2022 Proposed Parks and Maintenance Budget.
2. Discussion regarding an update on new developments and park amenities.
3. Discussion regarding updates related to Parks and Recreation programs and events scheduled for the remainder of the year.
4. Discuss, and take action on recommending current applicants to City Council for appointment.
5. Discuss Parks and Recreation Advisory Board vision, and define roles.

V. CONSENT

VI. FUTURE AGENDA ITEMS

VII. IMPORTANT DATES

Please visit the website for upcoming dates, and events. www.cityofjustin.com

VII. ADJOURN

I, the undersigned authority, do hereby certify that the above notice of the meeting of the Justin Parks and Recreation Committee is a true and correct copy of the said notice that I posted on the official bulletin board at Justin Municipal Complex, 415 North College Street, Justin, Texas, a place of convenience and readily accessible to the general public at all times, and said notice posted this 2nd day of September, 2021 by 6:00 p.m., at least 72 hours preceding the scheduled meeting time.

Brittany Andrews

City Secretary, Brittany Andrews

Parks and Recreation Advisory Board

September 7, 2021

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #1

Title: Discuss Fiscal Year 2021-2022 Proposed Parks and Maintenance Budget.

Department: Administration

Contact: City Manager, Chuck Ewings, Public Works Director, Josh Little

Recommendation: Discussion only

Background:

Councilmembers, John Mounce and James Clark met with staff and Chair, Alyssa Linenkugel on August 12 to discuss the future of the Parks Board. One of the main takeaways from that meeting is that board members, past and present, would like to be educated in the many aspects of “City Parks and Parks Department.” Communication and understanding of exactly what our parks department handles, and is required to maintain through the year, equipment, field maintenance, lights, etc.

City Manager, Chuck Ewings will be at the meeting to discuss the upcoming FY 21/22 proposed Parks budget.

City Attorney Review: N/A

Attachments:

Parks and Recreation Advisory Board

September 7, 2021

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #2

Title: Discussion regarding an update on new developments and park amenities.

Department: Administration

Contact: City Secretary, Brittany Andrews

Recommendation: Discussion only

Background:

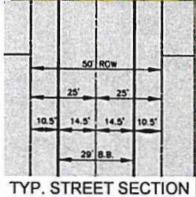
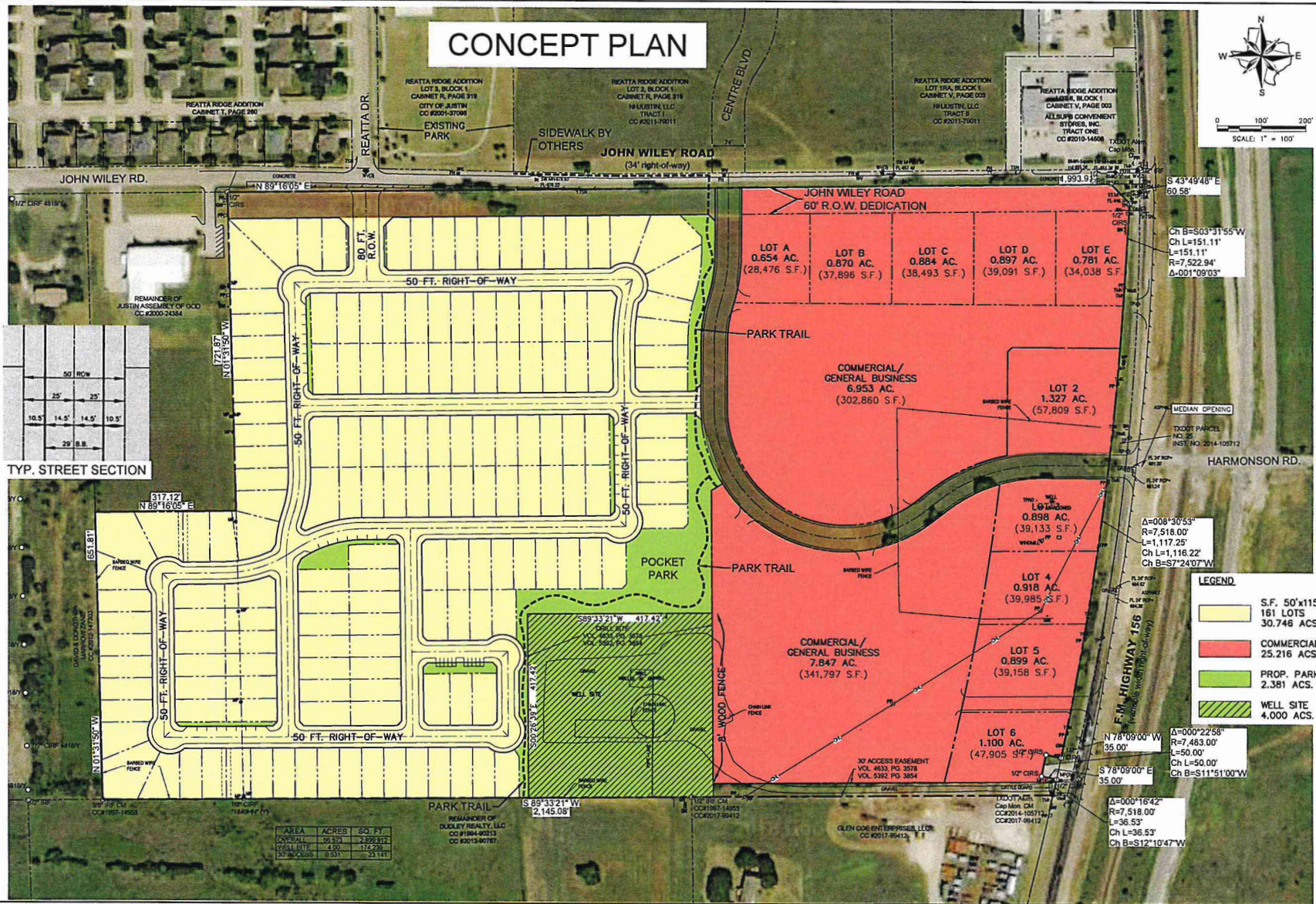
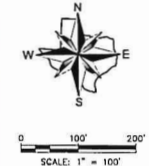
- **Justin Crossing** - Development is underway and going verticle. In the Development agreement a fee in lieu of parkland dedication was established because they could not meet the Cities requirements. The fee of \$126,000 is to be paid to the City and used specifically for parks, and park improvements. This development will have a trail system extending to Reatta Ridge Park. In the future, the trail system will then extend north toward Bishop Park through the future municipal complex property located adjacent to Bishop Park.
- **The Preserve** - is a newly approved development located at Boss Range Road and FM 407. Proposed Development will include 4 neighborhood parks, open space, and a trail system that will facilitate and connect to Community Park in the South and lead to connections to the Timberbrook master plan trail system on the north. An amenity center is included with park equipment, pool, and pond. The developer has agreed to maintain parks and open space exceeding city requirements and to construct trails.
- **Reatta Ridge Phases 3 and 5** – A Preliminary Plat was approved by City Council in May 2021. These phases will include a Community Pool, 9 acres of public parkland, and reserved open space easement for Trail creek, walking trail and pedestrian bridge across trail creek for connection to existing and future trails.
- **Timberbrook** – Timberbrook is one of the Cities largest developments and wraps from FM 156 over to FM 407. The subdivision currently has constructed amenities, such as playgrounds, trails, and an amenity center. Future phases will add to these, as well as encourage more open space.

City Attorney Review: N/A

Attachments:

- 1) Justin Crossing overview
- 2) Preserve PD park overview
- 3) Reatta Ph. 3 and 5 overview
- 4) Timberbrook amenities

CONCEPT PLAN



AREA	ACRES	SQ. FT.
TOTAL	96.59	2,629,172
WELL SITE	4.00	112,224
PROP. PARKS	2.38	65,111

Winkelmann & Associates, Inc.

CONSULTING ENGINEERS

10000 N. FARM ROAD, SUITE 100
DALLAS, TEXAS 75243
PHONE: (214) 343-1100
FAX: (214) 343-1101
WWW.WINKELMANN-ASSOCIATES.COM

NO.	DATE	REVISION
1	10/17/18	OWNER COMMENTS
2	3/07/2019	ADJUST TO PARK AND PAV. P.R.
3	3/07/2019	ADJUST TO PARK AND PAV. P.R.

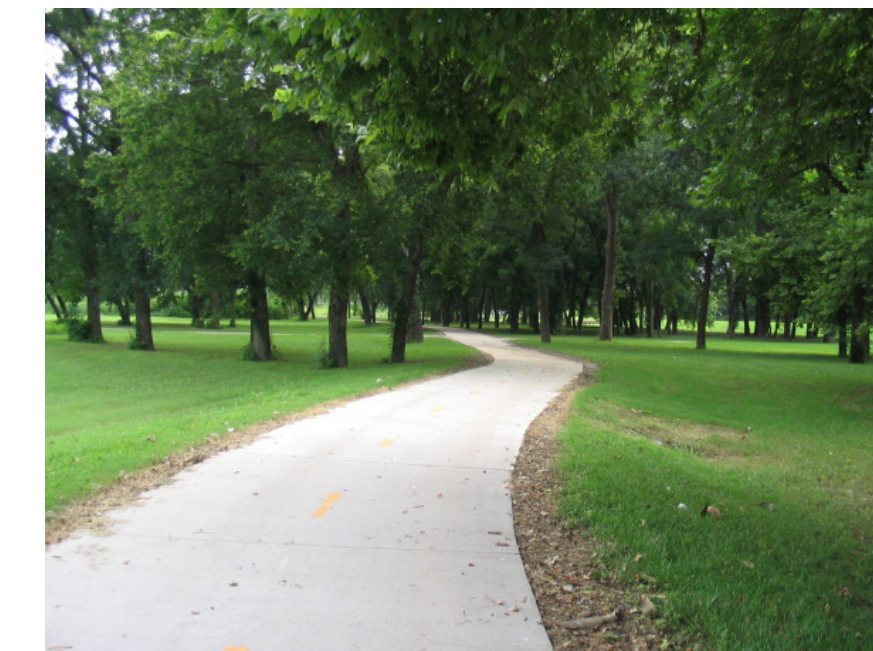
CONCEPT PLAN EXHIBIT

F.M. 156 & JOHN WILEY ROAD

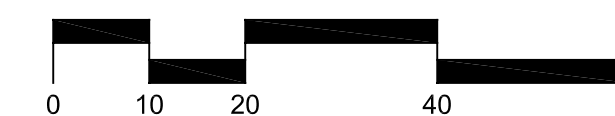
JUSTIN, TEXAS

3/07/2019





* IMAGES SHOWN ARE POTENTIAL PARK FEATURES. EACH NEIGHBORHOOD PARK WILL VARY IN FEATURES.



AMENITIES

- COMMUNITY POOL
 - CENTRALLY LOCATED WITHIN REATTA RIDGE
- LANDSCAPED DIVIDED ENTRY AT LONE STAR RD. ENTRANCE
- MASONRY SCREEN WALL AND CANOPY TREES ALONG BOSS RANGE RD.
- DEDICATION OF PARK LAND NORTH OF WILKERSON LANE WITH TRAIL AND PEDESTRIAN BRIDGE



Current Timberbrook Improvements include:

HOA owned Amenities:

Swimming Pool including cabana / rest rooms, and children's area with water toys
Playground

Public Open Space Improvements (Potential future City Park, but currently maintained by HOA)

Approximately 3 miles of concrete trail (Jim, correct of you have an actual number)

Exercise stations and benches along the trail system

Dog Park (separate large dog and small dog areas)

Parking Lot

Large undeveloped open field (potential sports fields), is located in flood plain.

Future Amenities

Trail system will be extended to connect to FM407 and farther to the west as future phases are developed

Future Phases of Timberbrook will include additional amenities (not specifically designed yet) that could include additional playground equipment, splash pad or other water feature, fishing pond.

We anticipate at least one elementary school will be constructed in Timberbrook and park / amenities could be coordinated with the school playground.

Parks and Recreation Advisory Board

September 7, 2021

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #3

Title: Discussion regarding updates related to Parks and Recreation programs and events scheduled for the remainder of the year.

Department: Administration

Contact: City Secretary, Brittany Andrews

Recommendation: Discussion only

Background:

The City recently established an Events Committee to allow citizens to participate in the planning efforts, and support staff when coordinating some of the small and larger City Events.

Because we are a smaller City, and do not have a designated facility for many of the Community Events, they take place in our various parks. Over the next several months, the Events Committee will be meeting and coordinating the following Events. Update provided by Abbey Reece, Director of Strategic Services.

Fall Fest – scheduled for October 2nd at Community Park. So far we have had many vendors register, and are continuing to work on gathering sponsorships. Tickets are available to purchase online and at City Hall. This includes a rodeo throughout the day and a movie night at the end.

Fish Fry – scheduled October 23rd tentatively at Bishop Park. The Justin Community Volunteer Fire Department puts on a Fish Fry to raise funds for the Department. T-shirt sales, and ticket sales begin a few weeks prior, and are also sold on the day of the event. While this is not a “City” event, it is included because it is usually held in Bishop Park, or in front of the Fire Station and we like to show appreciation for the Department.

Old-Town Christmas Event – scheduled for December 11th. This event is one of the City’s largest, and continues to grow each year. Because of the mass attendance, the event has outgrown its original location; City Hall Park. In 2020, and planned for this year, the Christmas Event will be downtown between 3rd and 4th streets. There are tons of

vendors, and activities that make this enjoyable for the entire family, and FREE!! The City receives sponsorships from local businesses, developers and other sources to help fund the various and full day of entertainment.

Justin Fun Days – tentatively scheduled for June 3rd-5th. Fun Days has been an ongoing tradition for the City of Justin residents and held at Community Park. Previous years fun days had a rodeo, BBQ cook-off, vendors, children's entertainment, and live music throughout the day. As the year goes on staff will update on details for the next Justin Fun Days, as we are still in the very early stages.

Public Relations Coordinator, Holly Norris is the staff liaison for the Events Committee. She has also worked diligently on getting the word out for volunteers for any and all upcoming events. If interested in volunteering, please visit the City of Justin website to sign up.

As details arise on the above mentioned events, or new events planned, staff will provide updates to the Parks Board.

City Attorney Review: N/A

Attachments:

Parks and Recreation Advisory Board

September 7, 2021

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #4

Title: Discuss, and take action on recommending current applicants to City Council for appointment.

Department: Administration

Contact: City Secretary, Brittany Andrews

Recommendation: Motion to recommend appointment of Park Board applicants Jacqueline Steinbacher and Andrea Pasnewski to City Council.

Background:

Parks Board currently has 3 appointed members leaving 4 vacancies. Councilman Mounce and Mayor Pro Tem, Clark serve as the Parks Board Council Liaisons. City Council has approved Board members reviewing applicants prior to recommending them to Council for appointment.

Staff have received two applicants for your review. Jacqueline Steinbacher has only recently applied for the board, and Andrea Pasnewski applied a few weeks ago with Parks board as her second choice, both have been contacted and are interested in serving.

City Attorney Review: N/A

Attachments: 1) Jacqueline Steinbacher application
2) Andrea Pasnewski application

From: noreply@civicplus.com
To: [Brittany Andrews](#); [Abbey Reece](#); [Holly Norris](#)
Subject: Online Form Submittal: Board, Commission & Committee Application
Date: Saturday, August 28, 2021 9:28:39 AM

Board, Commission & Committee Application

First Name	Jacqueline
Last Name	Steinbacher
Address	231 Spruce Valley Drive
City	Justin
State	Tx
Zip Code	76247
Mailing Address (If different)	<i>Field not completed.</i>
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip Code	<i>Field not completed.</i>
Phone Number	520-488-2049
Email Address	Cgsteinbacher@yahoo.com
Are you over the age of 18?	Yes
Are you a registered voter?	Yes
Are you a Justin resident, property, business owner, or City Staff?	Yes
Current Occupation/Employer	Retired Civil Service
Education, Licenses, or Certifications	High School
	No

Are you a current or past member of a Council-appointed Board, Commission, or Corporation?

On which Board, Commission, or Committee are you interested in serving? (First Choice)

Parks and Recreation Board

If you have a second choice for a Board, Commission, or Committee on which you would like to serve, please also select that.

Event Committee

What work experience, educational experience, community involvement, and/or other skills do you have that would qualify you for a Council-appointed Board, Commission, or Committee?

I enjoy helping where help is needed. I worked on Davis Monthan AFB at the Bone Yard in AZ for 10 years. I managed and worked with 365 men with scheduling functions and moving air craft to different bases overseas when purchased. Very knowledgeable in contracts. I worked over seas for Housing Office managing housing for all branches of services. I was a bank teller and loan processor for Community Bank at Kadena Japan.

List any additional information which you believe would be of value for the City Council to know about you.

I currently live in Timberbrook. Just moved here 2 years ago. I would really like to get involved with Justin City Council to learn more and help where ever I can. I am a people person and love helping. I'm currently on the Social Committee for Timberbrook.

Do you or any member of your immediate family residing in your household, hold a position (paid or unpaid) with any person or organization, or have a contract with or any obligation to any person or entity which might constitute a conflict of interest?

No

Have you ever been convicted of a felony, violation of law, or misdemeanor involving moral turpitude (any offense involving lying, stealing, or cheating?)

No

Are there any criminal charges or proceedings pending against you?

No

By typing your full name in the box, you acknowledge that the information provided is correct to the best of your ability.

Jacqueline Steinbacher

Date of Submission

9/4/2021

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Brittany Andrews](#); [Abbey Reece](#); [Holly Norris](#)
Subject: Online Form Submittal: Board, Commission & Committee Application
Date: Friday, July 30, 2021 10:27:25 AM

Board, Commission & Committee Application

First Name	Andrea
Last Name	Pasnewski
Address	1118 Heritage Drive
City	Justin
State	TX
Zip Code	76247
Mailing Address (If different)	1118 Heritage Dr
City	Justin
State	TX
Zip Code	76247
Phone Number	5046574332
Email Address	apasnewski@gmail.com
Are you over the age of 18?	Yes
Are you a registered voter?	Yes
Are you a Justin resident, property, business owner, or City Staff?	Yes
Current Occupation/Employer	Field not completed.
Education, Licenses, or Certifications	Field not completed.
	No

Are you a current or past member of a Council-appointed Board, Commission, or Corporation?

On which Board, Commission, or Committee are you interested in serving? (First Choice)

Future Land Use Plan Steering Committee

If you have a second choice for a Board, Commission, or Committee on which you would like to serve, please also select that.

Parks and Recreation Board

What work experience, educational experience, community involvement, and/or other skills do you have that would qualify you for a Council-appointed Board, Commission, or Committee?

College Athlete, Director of New Restaurant Opening team

List any additional information which you believe would be of value for the City Council to know about you.

Certified Partners in Leadership Accountability Builder

Do you or any member of your immediate family residing in your household, hold a position (paid or unpaid) with any person or organization, or have a contract with or any obligation to any person or entity which might constitute a conflict of interest?

No

Have you ever been convicted of a felony, violation of law, or misdemeanor involving moral turpitude (any offense involving lying, stealing, or cheating?)

No

Are there any criminal charges or proceedings pending against you?

No

By typing your full name in the box, you acknowledge that the information provided is correct to the best of your ability.

Andrea Pasnewski

Date of Submission

7/30/2021

Email not displaying correctly? [View it in your browser.](#)

Parks and Recreation Advisory Board

September 7, 2021

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #5

Title: Discuss Parks and Recreation Advisory Board vision, and define roles.

Department: Administration

Contact: City Secretary, Brittany Andrews

Recommendation: Discuss and make recommendation to Council if necessary at this time.

Background:

Creating a vision and goal for the Parks Board has been discussed many times, as well as discussing the boards role as a recommending body. During the August 24th Council meeting, Mayor Woodall suggested the boards work with staff and Council liaisons to define roles, a vision, and goals or in whole; a statement for the board. Attached are overviews as examples found on other City websites.

Also mentioned was to research and see what other Cities are doing with their Parks Board and how are they being utilized. Staff researched Trophy Club, Haslet, Mineral Wells, Jacksboro, Krum and Sangers Parks department and Boards. Agendas and or minutes from these cities are attached for your review.

City Attorney Review: N/A

Attachments: 1) Parks Board website examples
2) Examples of Parks Board agendas

Parks and Recreation Page statement examples:

Park and Recreation / Keep Sanger Beautiful Board

The board serves as a consulting, advisory and supervisory body to study and recommend policies relating to the operation, promotion, enlargement, future planning and such other matters involving city parks as may be referred to it by the City Council. The board consists of five (5) members. The Parks Board regularly meets on the Second Tuesday of each month at 6:00 PM in the Meeting Room of the Parks & Recreation and Community Development Building at 201 Bolivar Street.

Ponder Park Board

The Park Board was created to assist Council in making decisions concerning parkland in the Town of Ponder, both present and future.

Krum Park Advisory Board

The Park Advisory Board is appointed by the City Council to make recommendations and help establish policies for the City's park system. The board's goal is to enrich Krum's quality of life by protecting Krum's green space and providing for recreational opportunities for all our citizens.

Jacksboro Park Board

The Parks and Recreation Board is an advisory board, appointed by majority vote by City Council. Its purpose is to identify park and recreational needs of the city and assist in the planning process for parks, recreation facilities and programs. The P&R Board shall make recommendations to City Council for policies, programs, procedures, goals and objectives relative to the identified park and recreational needs. It will assist in the promotion of park use and recreational program participation and the recruitment of volunteers and solicitation of voluntary contributions.

Trophy Club Parks & Recreation Board

Overview

The Board exists to allow residents to play a more active role and to provide direct citizen input to the Parks and Recreation Director for the development of parks and recreational facilities with the Town.

Methodology

- Adopt and recommend additional rules to Council as necessary
- Advise and recommend the development of long-range capital improvement programs
- Advisory capacity to council
- Advisory capacity to parks and recreation director
- Annual reports to Town Council
- Cooperate with other governmental agencies, civic organizations and all citizens of the Town in the advancement of sound parks and recreation planning and programming
- Recommend to Town Council amendments to the Parks and Recreation Ordinance
- Review and recommend the proposed budget for the parks and recreation department
- Study and development of recreation areas

Projects

- Develop and recommend written policies and procedures to Town Council
- Recommend standards for areas, facilities, programs, and financial support
- Review the master planning guide and become familiar with such plan
- Solicit grants

Parks and Recreation Advisory Board – Mineral Wells

The Parks and Recreation Advisory Board recommends to the City Council regarding policies and projects affecting the City's Parks and Recreation Department. It is a five-member board with two-year terms. No City residency is required for membership. This board is active, but meets somewhat infrequently due to budget constraints.

Haslet Parks Board Overview

The charge of this board is to advise City Council regarding the planning and development of park and recreation facilities and programs. The board was established in 1988 which is codified in the city code as Chapter 1, Article 1.10, boards and commissions, Division 3. parks and recreation board, Sections 1.10.131-1.10.134. The board evaluates and makes recommendations to the City Council on matters concerning establishment, maintenance and operations of all parks within the City of Haslet. The board will also research and evaluate necessary regulations and or ordinances governing the use of such facilities. The board also evaluates programs that may be incorporated within the scope of parks and recreation.

Authority

The parks and recreation board is an advisory board to the City Council with no supervisory function and no rule making or quasi-judicial authority.



The City of Mineral Wells Parks and Recreation Advisory Board will meet on **Wednesday, May 12, 2021 at 6:00 p.m.** at the City Hall Annex, 115 S.W. 1st Street, Mineral Wells, TX.

Face mask suggested and Social Distancing Recommended

AGENDA

- 1.0 Call to Order
- 2.0 Consider Approval of April, 2021 Minutes
- 3.0 Presentation of 2020 T.A.A.F. Male and Female Athletes of the Year Award
- 4.0 Discuss Invitation By the City Council to Discuss Park Playground Replacement
Playground Replacement Recommendation and for the Park Board to Present Their Request
to Fund a Parks and Open Space Plan
- 5.0 Hear the Presentation of the Parks, Recreation and Fossil Park Reports
- 6.0 Hear Parks and Recreation Board Ideas for Future Agenda Items
- 7.0 Adjournment

For accommodations please call 940-328-7700; for sign interpretive services, please call 48 hours in advance.

STATE OF TEXAS }
CITY OF MINERAL WELLS }

I hereby certify that notice of this meeting of the Mineral Wells Parks & Recreation Advisory Board was posted at City Hall by 5:00 o'clock on this 6th day of May, 2021.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THE 6th day of May, 2021

Peggy Clifton, City Clerk



The City of Mineral Wells Parks and Recreation Advisory Board will meet on **Wednesday, August 11, 2021 at 6:00 p.m.** at the City Hall Annex, 115 S.W. 1st Street, Mineral Wells, TX.

Face mask suggested and Social Distancing Recommended

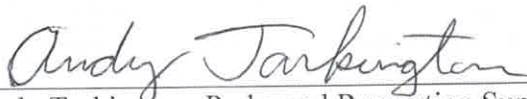
AGENDA

- 1.0 Call to Order
- 2.0 Consider Approval of July, 2021 Minutes
- 3.0 Hear Report From The Parks and Recreation Superintendent on the City Council's Fiscal Year 2021-2022 Budget Meetings
- 4.0 Discuss and Take Appropriate Action on Recommending a Policy for the City Council to Consider Concerning Memorial Benches or Trees to be Placed in Mineral Wells City Parks
- 5.0 Discuss and Take Appropriate Action on Recommending Possible Revisions to the Parks and Recreation Fee Structure
- 6.0 Hear the Presentation of the Parks, Recreation and Fossil Park Report
- 7.0 Hear Parks and Recreation Board Ideas for Future Agenda Items
- 8.0 Adjournment

For accommodations please call 940-328-7700; for sign interpretive services, please call 48 hours in advance.

STATE OF TEXAS }
CITY OF MINERAL WELLS }

I hereby certify that notice of this meeting of the Mineral Wells Parks & Recreation Advisory Board was posted at City Hall by 5:00 o'clock on this 3rd day of August, 2021.



Andy Tarkington, Parks and Recreation Superintendent



City of Haslet

Agenda

**Parks and Recreation Board Meeting
Wednesday, July 7, 2021 @ 7:00 PM
Haslet Community Center, 105 Main Street**

Notice is hereby given of a Regular Meeting of the Haslet Parks and Recreation Board to be held on Wednesday, July 7, 2021, at 7:00 PM, at the Haslet Community Center, 105 Main Street, for the purpose of considering the following agenda items:

- | | Page |
|---|---------|
| 1. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT | |
| 2. ITEMS OF COMMUNITY INTEREST
Any expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees or citizens; reminders about upcoming events sponsored by the city or other entity that is to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety. | |
| 3. DISCUSS, CONSIDER AND ACT TO APPROVE THE MEETING MINUTES | |
| 3.A. June 9, 2021 regular meeting minutes
Parks and Recreation Board - 09 Jun 2021 - Minutes - Pdf | 4 - 7 |
| 4. DISCUSS, CONSIDER AND ACT REGARDING THE FINANCIAL STATEMENT | |
| 4.A. June Financial Reports
SR-21-284 - Pdf | 8 - 10 |
| 4.B. Discuss, consider and act to recommend approval of the Parks and Recreation FY 2021-2022 Budget to City Council.
SR-21-285 - Pdf | 11 - 28 |
| 5. DISCUSS, CONSIDER AND ACT REGARDING PARK BOARD SHIRTS | |
| 5.A. Purchase of Park Board Shirts for new board members | |
| 6. DISCUSS, CONSIDER AND ACT ON MAKING A RECOMMENDATION REGARDING AN ADOPT-A-PARK PROGRAM | |
| 6.A. Review sample Adopt-A-Park Program
SR-21-291 - Pdf | 29 - 37 |
| 7. DISCUSS, CONSIDER AND ACT ON EXPENDITURES AND PLANNING OF FUTURE PROJECTS AND EVENTS | |
| 7.A. Easter Egg Hunt | |



If you have a disability that requires special arrangements and you plan to attend this public meeting, please contact the City Secretary at (817) 439-5931 within 72 hours of the meeting. Reasonable accommodations will be made to meet your needs at the meeting.

- 7.B. Wild West Fest
- 7.C. Memorial Day Celebration
- 7.D. Fireworks/Independence Day Event
- 7.E. Movie in the Park - with IN N OUT - September 17, 2021 38
[MITP flyer 9-17-2021](#)
- 7.F. National Night Out - October 5, 2021 39
[2021 NNO Sponsor and Registration Form](#)
- 7.G. Haslet Hustle 5K and Fun Run - October 16, 2021 40
[2021 Oct 16 HH Registration Form](#)
- 7.H. Christmas in the Park - December 4, 2021 41 - 42
[2021-Christmas in the Park Flyer](#)
[CITP 2021 SPONSORSHIP Form](#)
- 7.I. Yoga 43
[Yoga in Haslet flyer](#)
- 7.J. Tai Chi 44
[Tai Chi Info flyer](#)
- 7.K. Other projects/ideas
- 8. DISCUSSION AND CONSIDERATION REGARDING IMPROVEMENTS AT**
 - 8.A. Nance Field
 - 8.B. Firehouse Field
 - 8.C. Gammill Park
 - 8.D. Community Park
 - 8.E. Veterans Memorial Garden
- 9. FUTURE AGENDA ITEMS**
 - 9.A. The next Park Board Meeting will be August 11, 2021
- 10. ADJOURN**

CERTIFICATION

I hereby certify that the above notice was posted on the bulletin board at the Haslet Community Center Building at 105 Main Street, Haslet, Texas on Friday, July 2, 2021 before 5:00 p.m.



Katrina White, Administrative Services

Certification of Notice of Meeting was removed on _____, 2021

at _____ a.m./p.m. by _____.



MINUTES

Parks and Recreation Board Meeting

7:00 PM - Wednesday, June 9, 2021

Haslet Community Center, 105 Main Street

MEMBERS PRESENT: Barbara Long, Cindy Laird, Brian Clarke, Sarah Nambu, Gerick Schraub, Erika Pitstick, Matthew Kusnir, and Christopher Gray

MEMBERS ABSENT: Jeffrey Kazuk

STAFF PRESENT: David Rogers, Public Works Director, Katrina White, City Hall Special Events Coordinator, and Travis Attanasio, City Engineer

1. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

President Sarah Nambu called the meeting to order and announced a quorum present at 7:07pm.

2. DISCUSS, CONSIDER AND ACT TO EXCUSE BOARD MEMBER ABSENCE(S) IF ANY
N/A

3. ITEMS OF COMMUNITY INTEREST

Any expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees or citizens; reminders about upcoming events sponsored by the city or other entity that is to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety.

3.A. City Offices and the Haslet Public Library will be closed Monday, July 5, 2021 in observance of the Independence Day Holiday

3.B. Carter BloodCare, Friday, June 18, 2021, 12 - 4 pm., Haslet Public Library

4. DISCUSS, CONSIDER AND ACT TO APPROVE THE MEETING MINUTES

4.A. May 12, 2021 regular meeting minutes

PARKS-31-2021

Moved by Barbara Long

Seconded by Cindy Laird

Gerick Schraub was absent from this vote.

Ayes: Barbara Long, Cindy Laird, Brian Clarke, Sarah Nambu, Erika Pitstick, Matthew Kusnir, and Christopher Gray

APPROVED 7-0

5. DISCUSS, CONSIDER AND ACT REGARDING THE FINANCIAL STATEMENT

5.A. May 2021 financial statement

PARKS-32-2021

Moved by Cindy Laird

Seconded by Brian Clarke

Motion to approve the May 2021 financial statement

Ayes: Barbara Long, Cindy Laird, Brian Clarke, Sarah Nembu, Erika Pitstick,
Matthew Kusnir, and Christopher Gray

APPROVED 7-0

6. DISCUSS, CONSIDER AND ACT REGARDING NEXT REGULARLY SCHEDULED JULY 14, 2021 PARK BOARD MEETING DATE

6.A. Reschedule the July 14, 2021 Park Board Meeting due to unavailability of the meeting room

PARKS-33-2021

Moved by Barbara Long

Seconded by Cindy Laird

Motion to move the next Park Board Meeting to Wednesday, July 7, 2021.

Ayes: Barbara Long, Cindy Laird, Brian Clarke, Sarah Nembu, Gerick Schraub,
Erika Pitstick, Matthew Kusnir, and Christopher Gray

APPROVED 8-0

7. DISCUSS, CONSIDER AND ACT ON EXPENDITURES AND PLANNING OF FUTURE PROJECTS AND EVENTS

7.A. Easter Egg Hunt - *cancelled*

7.B. Wild West Fest - *cancelled*

7.C. Memorial Day Celebration, May 31, 2021, Virtual via video

7.D. Fireworks/Independence Day Event - *cancelled*

7.E. Movie in the Park - September 17, 2021, RAYA & THE LAST DRAGON with IN N
OUT

7.F. National Night Out - October 5, 2021, with FIREWORKS

7.G. Haslet Hustle 5K and Fun Run - October 16, 2021

PARKS-34-2021

Moved by Barbara Long

City of Haslet
Parks and Recreation Board Meeting Minutes
June 9, 2021
Page 3 of 4

Seconded by Cindy Laird

Motion to recommend to city council the temporary closure of Schoolhouse Road, October 16, 2021 from 8am-noon for the Haslet Hustle 5K Event

Ayes: Barbara Long, Cindy Laird, Brian Clarke, Sarah Nembu, Erika Pitstick, Matthew Kusnir, and Christopher Gray

APPROVED 7-0

PARKS-35-2021

Moved by Barbara Long
Seconded by Cindy Laird

Motion to approve purchase of up to 100 Event T-shirts, white color, various sizes, with the Haslet Hustle Logo on the front & sponsor names on the back.

Ayes: Barbara Long, Cindy Laird, Brian Clarke, Sarah Nembu, Erika Pitstick, Matthew Kusnir, and Christopher Gray

APPROVED 7-0

PARKS-36-2021

Moved by Cindy Laird
Seconded by Gerick Schraub

Gerick Schraub arrived, therefore alternate Christopher Gray is no longer a voting member for this meeting

Motion to approve purchase of royal blue drawstrings bags up to \$250.00

Ayes: Barbara Long, Cindy Laird, Brian Clarke, Sarah Nembu, Gerick Schraub, Erika Pitstick, and Matthew Kusnir

APPROVED 7-0

7.H. Christmas in the Park - December 4, 2021

7.I. Yoga

Discussion was held regarding promoting yoga classes

- *Parks Facebook Page*
- *Possibility of adding a QR Code to flyer*

7.J. Tai Chi

PARKS-37-2021

Moved by Cindy Laird
Seconded by Barbara Long

City of Haslet
Parks and Recreation Board Meeting Minutes
June 9, 2021
Page 4 of 4

Motion to spend up to \$250.00 for 2 banners to advertise Yoga and Tai Chi

Ayes: Barbara Long, Cindy Laird, Brian Clarke, Sarah Nembu, Gerick Schraub, Erika Pitstick, and Matthew Kusnir

APPROVED 7-0

7.K. Other projects/ideas - *A discussion was held regarding:*

- *Pickleball*
- *Gardening Classes*

8. DISCUSSION REGARDING IMPROVEMENTS AT

8.A. Nance Field

8.B. Firehouse Field

Request that the gates at the fire station ball fields remain unlocked and that pedestrian access be created

8.C. Gammill Park

Due to the popularity of the upgraded playground, the park trash cans are frequently overflowing on weekends as staff is not scheduled. Discussed adding additional trash receptacles and (parent) benches

8.D. Community Park

Update was provided on tennis court status/funding

Request to have the pickleball courts re-stripped in fluorescent orange

8.E. Veterans Memorial Garden

9. FUTURE AGENDA ITEMS

- *Relocation of volleyball courts (to a location away from water sources)*
- *Update on the progress of the tennis court project*
- *New survey for future park master plan*
- *Suggestion to create an 'Adopt-A-Park' program to help control trash*

10. ADJOURN

Meeting adjourned at 8:28 pm.

APPROVED: SARAH NEMBU, CHAIR

DATE

ATTEST: KATRINA JONES, CITY HALL
ADMIN/SPECIAL EVENTS COORDINATOR

DATE

**AGENDA
JACKSBORO PARKS AND RECREATION BOARD
JULY 27, 2021**

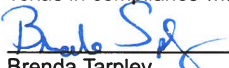
Notice is hereby given that the Jacksboro Parks and Recreation Board will hold a Meeting on July 27, 2021 beginning at 5:30 pm, City Hall, 112 W. Belknap Street, Jacksboro, Texas as prescribed by V.T.C.S., Government Code, Section 552.041, to consider the following agenda items. Items do not have to be taken in the same order as shown on the meeting notice.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 940-567-6321 or by FAX 940-567-2590 for requests.

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENTS**
- 3. BOARD TO DISCUSS, CONSIDER AND/OR TAKE ACTION ON MINUTES OF THE MARCH 31, 2016 MEETING**

- 4. BOARD TO DISCUSS AND/OR MAKE RECOMMENDATION TO COUNCIL ON THE ADDITION OF NEIGHBORHOOD PARKS**
- 5. BOARD TO DISCUSS AND/OR MAKE RECOMMENDATION TO COUNCIL ON PLAYGROUND EQUIPMENT**
- 6. ADJOURNMENT**

I do hereby certify that the above notice of meeting of the City of Jacksboro City Council was posted at City Hall, City of Jacksboro, Texas in compliance with Chapter 551, Texas Government Code, by 5:30 p.m. on July 23, 2021.



Brenda Tarpley
City Secretary



**JOINT MEETING OF THE KRUM PARK DEVELOPMENT
CORPORATION AND KRUM PARK ADVISORY BOARD
THURSDAY, OCTOBER 27, 2016 at 6:00 P.M.**

KRUM CITY HALL – 146 W. McCART STREET

AGENDA

A. CALL TO ORDER

B. ANNOUNCE QUORUM IS PRESENT

C. CONSENT

1. Consider and act on approval of the Joint Krum Park Development Corporation and Krum Park Advisory Board Meeting Minutes from Thursday, September 22, 2016.

D. PRESENTATION

2. Presentation – Addie Thru – Splash Pad.

E. REGULAR AGENDA ITEMS

3. Discuss, consider and take action on recommending the authorization of an agreement with Freese and Nichols Inc. to study erosion at the West Side Park ballfields for the Park Development Corporation.
4. Discuss, consider and take action related to the construction of restroom facilities on the north portion of the West Side Park.
5. Discuss, consider and take action related to the approval of the purchase of mulch for the playground areas at the West Side Park.
6. Workshop to discuss future direction and funding of current and future project opportunities.

F. FUTURE AGENDA ITEMS

G. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify that this notice was posted on the official Public Notice Board at Krum City Hall, 146 W. McCart, Krum, Texas on Monday, October 24, 2016 by 5:00pm in accordance with Texas Government Code, Chapter 551.


Andrea R. Dzioba, City Secretary



Persons with disabilities who plan to attend this public meeting and who may need special arrangements are requested to contact the City Secretary within 48 hours in advance of this meeting at 940-482-3491 and reasonable accommodations will be made to meet your needs.

I certify that this Agenda for the meeting of October 27, 2016 was removed by me from the official Public Notice Board on the _____ day of _____, 2016 at _____ (am / pm).

_____, Title: _____.

Ronald G. Harris, Jr., Mayor
Rhonda Harrison, Mayor Pro-Tem Place 2
Richard Troth, Council Member - Place 4
Trey Sargent, Assistant City Attorney



Austin Petersen, Council Member Place 1
Melynda Rivers, Council Member Place 3
Mike Strand, Council Member - Place 5
Lisa Dawn Cabrera, City Secretary

AGENDA
KRUM PARK DEVELOPMENT CORPORATION
KRUM PARK ADVISORY BOARD
VIRTUAL SPECIAL SESSION
MONDAY, JULY 6, 2020
5:00 PM

The Krum Park Development Corporation and the Krum Park Advisory Board will hold a Joint Virtual Special Session that may be accessed at <https://global.gotomeeting.com/join/287042437> on Monday, July 6, 2020 at 5:00 pm. This meeting is open to the public and subject to open meeting laws of the State of Texas.

A. CALL TO ORDER

B. ANNOUNCE QUORUM IS PRESENT

C. CONSENT AGENDA ITEMS

1. Consider and take action regarding the approval of the Joint Krum Park Development Corporation Krum Park Advisory Board meeting from February 27, 2020.

D. DISCUSSION AGENDA ITEMS

1. Financial Statements
2. Grants
3. Update Park Projects
4. Krum Youth Sports Association

E. REGULAR AGENDA ITEMS

1. Discuss, consider and take action on the purchase of additional playground equipment for West Side Park.
2. Discuss, consider and take action on the purchase of Security equipment & cameras.

F. FUTURE AGENDA ITEMS

G. ADJOURN

CERTIFICATION

I hereby certify that the above notice was posted on the official Public Notice Board at Krum City Hall, 146 W. McCart, Krum, Texas on Wednesday, July 1, 2020 on or before 5:00 p.m., in accordance with the Open Meetings Law, Texas Government Code, Chapter 551.


Carrie Burkey
Deputy City Secretary

PARK DEVELOPMENT CORPORATION

Mon, Jul 6, 2020 5:00 PM - 5:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/287042437>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States (Toll Free): 1 866 899 4679

- One-touch: <tel:+18668994679,,287042437#>

United States: +1 (571) 317-3117

- One-touch: <tel:+15713173117,,287042437#>

Access Code: 287-042-437

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/287042437>

This notice was removed on the _____ day of _____, 2020.

Ronald G. Harris, Jr., Mayor
Rhonda Harrison, Mayor Pro-Tem Place 2
Richard Troth, Council Member - Place 4
Trey Sargent, Assistant City Attorney



Austin Petersen, Council Member Place 1
Melynda Rivers, Council Member Place 3
Mike Strand, Council Member - Place 5
Lisa Dawn Cabrera, City Secretary

AGENDA
KRUM PARK DEVELOPMENT CORPORATION
KRUM PARK ADVISORY BOARD
VIRTUAL SPECIAL SESSION
THURSDAY, JULY 29, 2021
6:00 PM

The Krum Park Development Corporation and the Krum Park Advisory Board will hold a Joint Virtual Special Session that may be accessed at <https://global.gotomeeting.com/join/416851597> on Thursday, July 29, 2021 at 6:00 pm. This meeting is open to the public and subject to open meeting laws of the State of Texas.

A. CALL TO ORDER

B. ANNOUNCE QUORUM IS PRESENT

C. CONSENT AGENDA ITEMS

1. Consider and take action regarding the approval of the minutes from the July 6, 2020, Special Virtual Meeting. Staff Resource: L. Cabrera

D. REGULAR ITEMS

1. Discuss, consider, and take action regarding the proposed Krum Park Development Corporation Budget for FY 2021-2022. Staff Resource: D. Kennedy
2. Discussion and update on Park Projects and Conditions. Staff Resource: M. Strand
3. Discuss, consider and take action regarding Security System and Wi-Fi for West Side Park. Staff Resource: M. Strand

E. ADJOURNMENT

CERTIFICATION

I hereby certify that the above notice was posted on the official Public Notice Board at Krum City Hall, 146 W. McCart, Krum, Texas on or before Friday, July 23, 2021, at 11:00 a.m., in accordance with the Open Meetings Law, Texas Government Code, Chapter 551.



Lisa Dawn Cabrera, TRMC
City Secretary

PARK DEVELOPMENT CORPORATION VIRTUAL SPECIAL MEETING - JULY 29, 2021
Thu, Jul 29, 2021 6:00 PM - 6:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/416851597>

You can also dial in using your phone.
United States (Toll Free): [1 877 309 2073](tel:18773092073)
United States: [+1 \(646\) 749-3129](tel:+16467493129)

Access Code: 416-851-597

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/416851597>

This notice was removed on the _____ day of _____, 2021.



AGENDA
PARKS AND RECREATION BOARD
TUESDAY, AUGUST 24, 2021
6:00 PM
HISTORICAL CHURCH 403 N. 7TH
SANGER, TEXAS

1. Call Meeting to Order
2. Pledge
3. Citizen's Input
4. Minutes of January 14, 2020
5. Election of Officers
6. Board Meeting Schedule
7. Discuss Renovations to Porter Park Softball Fields
8. Recap. of 2021 Spring and Summer Events
9. Update on 2021 Fall Events
10. Future Agenda Items
11. Adjourn

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City Website, and on the bulletin board, at the City Hall of the City of Sanger, Texas, a place convenient and readily accessible to the general public at all times. Said notice was posted on the following date and time, and remained posted continuously for at least 72 hours prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

A handwritten signature in blue ink that reads "Kelly Edwards".

Kelly Edwards, City Secretary
City of Sanger, Texas



August 19, 2021 12:30 p.m.

Date/Time Posted

This facility is wheelchair accessible and accessible parking spaces are available. Requests for additional accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 458-7930 for further information.



Election of Officers

Bylaws Require Officers

- Bylaws require that the Parks and Recreation / Keep Sanger Beautiful Board hold elections yearly for officers.

The park board shall hold an annual organization meeting each year and shall elect a chairman, vice-chairman and a secretary from among its own membership.

- In short, the positions are in charge of the following:
 - Chairman: The chairman is the head of the board. They are responsible for the proper working of the board including ensuring that the meetings following all laws and procedures in accordance to the Texas Government Code and the Open Meetings Act.
 - Vice-Chairman: Performs all chairman duties when they are unavailable.
 - Secretary: Keeps all minutes according to the Texas Government Code and the Open Meetings Act for all meetings. (This is also done by City Staff.)



Quarterly Meeting Dates

Quarterly Meeting – Change from Monthly Schedule

- Staff would like to present for your approval changing the current meeting structure for the Parks and Recreation / Keep Sanger Beautiful Board.
- Currently we meet once a month on the second Tuesday at 6:00pm. Staff would like to alter this regularly scheduled meeting to be quarterly on the second Tuesday at 6:00pm.
- The by-laws for this board read as follows:

The board shall determine its own rules and order of business and meet as needed.

- It is within the final power of the board to decide to meet quarterly rather than monthly.

Quarterly Meeting Dates

- November 9, 2021 – 6:00pm
- February 8, 2022 – 6:00pm
- May 10, 2022 – 6:00pm
- August 9, 2022 – 6:00pm
- November 8, 2022 – 6:00pm



Events Update from Spring/Summer 2021

February 6, 2021 – Mother Son Dance ****CANCELED****

March 13, 2021 – Trash Off

- No volunteers again for March of 2021 due to still in place Covid restrictions.
- Ten roll-offs were once again delivered with two metals only roll-offs. All 12 in total were once again filled to overflow. It was another HUGE success. The next event will be held on October 9, 2021 with the volunteer program. Jackie has agreed to head up the volunteer program.

April 2, 2021 – Teen Easter Egg Hunt

- Same set as previous years with 3,000 glow-in-the-dark eggs, a DJ, and snacks. Looking to increase egg count to 4,000 for 2022.
- At best count there were over 150 teens in attendance.

April 3, 2021 – Easter Egg Hunt

- 12,000 eggs were hidden and all were found within two minutes. Pictures with Easter Bunny. Looking to up to 14,000 eggs for 2022.

May 29, 2021 – Fishing Derby ****Postponed due to Rain. Now on 9/4/21****





Fridays in June – Sanger Summer Cinema Series

- Each Friday a different movie was shown in a different park. Attendance was ok but feedback was very positive. Will probably adjust this to only two movies rather than four for 2022 to use some money for Easter Eggs and the slide event.
 - June 4 – Porter Park – War with Grandpa
 - June 11 – Downtown Park – Trolls World Tour (Partnered with Library for their event)
 - June 18 – Switzer Park – The Croods New Age
 - June 25 – Porter Park – The Sandlot (will probably make this a new “yearly” movie)





July 3, 2021 – Sanger FREEdom Fest

- Great turnout. Switzer Park was packed with people. Over 500 hot dogs were cooked and 20+ watermelons sliced and served.



Tuesdays in July – Sweets and Slides

- July is National Parks and Recreation Month. To celebrate every Tuesday in July we brought in a blow-up water slide to a different park and handed out popsicles.
- This event was INCREDIBLY successful – it far exceeded our expectations.
- For 2022 we will continue this event and potentially bring in two water slides due to the continued lines for the slides. The other change will be rather than having two slide events at Porter Park for the park rotation we will have one at Porter Park and two at Switzer Park as the splash pad offered relief for those waiting in line.



IT IS PARKS AND RECREATION MONTH!



SWEETS & SLIDES

EVERY TUESDAY IN JULY 3-7PM



Adult Kickball and Adult Softball – neither made for the 2021 season.



Future Events Update for Fall/Winter 2021

September 4, 2021 – Fishing Derby

- Any volunteers that would like to come and help register and weigh fish would be welcomed.



October 9, 2021 – Trash Off & Volunteer Trash Pick Up

- Any help that can be offered this morning will be WELCOMED. Event will also be in conjunction with the Denton County Hazardous Waste Collection where liquids can also be dropped off.

October 23, 2021 – Annual Showing of Hocus Pocus at Porter Park

- This event was moved up one week to accommodate the move of Sanger Sellabration.
- As a note, I do not believe we will continue with the Halloween Trick or Trot Monster Fun Run and 5K due to limited attendance.

December 11, 2021 – Annual Christmas Parade and Tree Lighting

- Again, any volunteers available on this day to help with traffic and crowd control will be greatly welcomed.



Other Potential Events:

- The City and specifically the Recreation Department is working with the Sanger Area Chamber of Commerce to potentially work together on some events this fall.
- These events may include:
 - Music Downtown once a month (looking at October)
 - Several days of Christmas activities with some sort of prizes to be given out (these would be the days leading to the parade and not after)



Town of Trophy Club

1 Trophy Wood Drive
Trophy Club, Texas 76262

Meeting Agenda

Parks and Recreation Board

July 19, 2021

7:00 PM

Council Chambers

CALL TO ORDER AND ANNOUNCE A QUORUM

PUBLIC COMMENTS

This is an opportunity for citizens to address the Board on any matter. The Board is not permitted to discuss or take action on any presentations made to the Board. Presentations are limited to matters over which the Board has authority. Speakers have up to four (4) minutes or the time limit determined by the presiding officer. Each speaker must complete the Speaker's Form that includes the topic(s) to be presented. You may also email tjaramillo@trophyclub.org

REGULAR SESSION

1. Take action regarding the approval of the Parks and Recreation Board minutes dated May 17, 2021.
2. Discuss and provide updates regarding projects at Town parks and ongoing recreational programs/events.
3. Discuss and provide updates regarding Trophy Club Park.

ADJOURN

***THE BOARD MAY CONVENE INTO EXECUTIVE SESSION TO DISCUSS POSTED ITEMS AS ALLOWED BY THE TEXAS OPEN MEETINGS ACT, TEXAS LOCAL GOVERNMENT CODE 551.071.**

Notice is hereby given that a quorum of the Town Council may be in attendance at this meeting.

CERTIFICATION

I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on July 16, 2021 5:00 P.M. in accordance with Chapter 551, Texas Government Code.

Tony Jaramillo, Director of Parks & Recreation

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance and reasonable accommodations will be made to assist you.



Town of Trophy Club

Meeting Agenda

Parks and Recreation Board

Wednesday, August 12, 2020

7:00 PM

ZOOM Videoconference

CALL TO ORDER AND ANNOUNCE A QUORUM

A quorum of the Parks & Recreation Board will be present through ZOOM Videoconference on Wednesday, August 12, 2020 at 7:00 p.m.

The Meeting is available through Facebook at www.facebook.com/trophyclubgov

To speak on an item, you may email tnimphius@trophyclub.org and tjaramillo@trophyclub.org and include your topic(s) on the subject line, which will be read by the Presiding Officer.

To join the meeting via ZOOM:

*The public toll-free dial-in numbers to participate in the telephonic meeting are:
877-853-5247 or 888-788-0099 US Toll-free.*

When your call is answered you will hear "Welcome to ZOOM, enter in the following Meeting ID below followed by the pound sign (#)"

Meeting ID: 828 5256 0225#

*If you wish to speak on a current item being discussed, please press *9 [STAR 9] to "raise your hand".*

CITIZEN PRESENTATIONS

Citizens are allowed four (4) minutes to address the Board regarding an item over which the Board has policy or oversight authority as provided by Texas law, the ethics order, or other policy order.

REGULAR SESSION

2020-233-T

Consider and take appropriate action regarding the approval of the Parks and Recreation Board minutes dated January 20, 2020.

Attachments: [Parks and Rec minutes 01.20.2020 DRAFT.pdf](#)

2020-235-T

Discuss and provide updates regarding Parks and Recreation Departmental Items including Projects at Town Parks and ongoing Recreational Programs and Events.

ADJOURN

***THE BOARD MAY CONVENE INTO EXECUTIVE SESSION TO DISCUSS POSTED ITEMS AS ALLOWED BY THE TEXAS OPEN MEETINGS ACT, TEXAS LOCAL GOVERNMENT CODE 551.071.**

Notice is hereby given that a quorum of the Town Council may be in attendance at this meeting.

CERTIFICATION

I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on Friday, August 7, 2020 by 5:00 P.M. in accordance with Chapter 551, Texas Government Code.

**Julie Smestad
Administrative Specialist**

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance and reasonable accommodations will be made to assist you.



MINUTES OF A REGULAR PARKS & RECREATION BOARD
MEETING FOR THE TOWN OF TROPHY CLUB

LOCATION: 1 Trophy Wood Drive, TROPHY CLUB, TEXAS
Monday, January 20, 2020

STATE OF TEXAS

COUNTY OF DENTON

The Parks & Recreation Board of the Town of Trophy Club, Texas, met in a Regular Session on Monday, January 20, 2020 at 7:00 p.m. The meeting was held within the boundaries of the Town and was open to the public.

PARKS AND RECREATION BOARD MEMBERS PRESENT:

Tiffany Nimphius	Chairwoman
Mindi Bone	Vice Chair
Dean Murray	Secretary
Kim Farrell	Board Member
Michael Geraci	Council Liaison

PARKS AND RECREATION BOARD MEMBERS ABSENT:

Joel Morace	Resigned
David Stout	Board Member
Greg Fox	Board Member

STAFF AND GUEST(S) PRESENT

Tony Jaramillo	Parks & Recreation Director
Melinda Ciaglia	Recreation Superintendent
Julie Smestad	Administrative Assistant

Call to order and announce a quorum.

Chairwoman Nimphius called the meeting to order at 7:00 p.m. noting a quorum was present. Chairwoman Nimphius named board members who were present and absent and noted that Board Member Joel Morace has resigned due to moving away from Trophy Club.

CITIZEN PRESENTATIONS:

Chairwoman Nimphius asked if there were any public requests to speak.

Karen Williams, 2516 Trophy Club Drive, Trophy Club spoke about Pickle Ball in Trophy Club and mentioned that Pickle Ball is the fastest growing sport in the U.S. There is an active group of players in Trophy Club from the ages of 13 to 78 years old. Currently play is scheduled on Tuesday/Thursday/Saturday at the courts in Harmony Park. Trophy Club does not have any regulation Pickle Ball courts; tennis courts with Pickle Ball boundaries are used. However, the tennis court nets are not regulation height. Because of that, tournaments are not played in Trophy Club.

Ms. Williams requests that Trophy Club consider building Pickle Ball courts for resident use including regulation courts with nets set at regulation height for Pickle Ball play.

Tony Osburn, 601 Park View Dr., Trophy Club spoke. He is an educator at Medlin Middle school and also a Pickle Ball player. He has 35 Pickle Ball club members at Medlin Middle school and there is another Pickle Ball club at Byron Nelson High School with 60+ members. He mentioned that Pickle Ball is the only sport where age is not a factor; 70 year olds often play against 13 year olds.

He also requests that the Town consider construction of new courts and/or equipment adjustment and expansion of existing courts to be used by residents. He mentioned that if courts were available, it could be of financial gain to the Town as tournaments could be held on regulation courts with entry fees and other financial opportunities.

REGULAR SESSION

Consider and take appropriate action regarding the approval of the Parks and Recreation Board Minutes dated November 4, 2019.

Board Member Farrell moved to approve the November 4, 2019 minutes. The motion was seconded by Vice Chair Bone. Chairwoman Nimphius called for a vote. The motion passed unanimously (4-0).

Discuss and provide update regarding projects at town parks.

Director Jaramillo congratulated new Recreation Superintendent Melinda Ciaglia on her recent promotion.

Director Jaramillo informed board members that a Parks and Recreation survey will be emailed to each board member within 10 days. Surveys will be reviewed and common items/concerns will be implemented in a citizen survey in the future.

Director Jaramillo presented Town parks project updates.

- Median bed mulching has started.
- Spring projects of Town Hall bed renovations and replacement of missing plants on Trophy Club Drive continue.
- Winter rye has been applied at Harmony Park, Lakeview Park and Town Hall. Harmony Park and Lakeview Park are closed for their winter maintenance.
- Winter maintenance to Independence Park included adding clay mix, tilling/smoothing/leveling, adjustment of T-Ball field base settings. New walking paths from dugouts to warmup circles will be done on fields 5-7.
- Road construction continues and Parks continues to monitor the trees and plantings ensuring proper irrigation.
- Installation and removal of all Christmas Décor is complete.
- Bryon Nelson HS German Honor Society began their volunteer work at Freedom Dog Park each weekend.
- A Little Free Library has been installed at Trophy Club Park in the Women's Garden area.
- Christmas tree disposal ended 01/13/2020 with 6 dumpsters utilized.
- Parks staff will be attending the Recreations Training Institute in Hulbert, OK in February.

Director Jaramillo was available for questions.

Discuss and provide update regarding ongoing recreational programs/events.

Recreation Superintendent Melinda Ciaglia provided updates. Items addressed included:

- Updates on past events was provided including Fall Family Campout (135 registrations), Gingerbread House Activity (full at 50 registrations), Christmas in the Park (approximately 600 attendees), and the Holiday Lights Contest (21 entries).
- 2020 Activity & Special Event Dates calendar was presented showing scheduled dates for known 2020 activities.
- Seasonal positions for the Community Pool and Summer camp have been posted on the Town website. Interviewing will begin in February and a recruitment booth will be set up at Bryon Nelson HS.
- Hiring for Aquatics & Recreation Specialist has begun, interviews will begin this week.
- Community Pool off season maintenance continues. Staff will be meeting with Coach Melbourn to discuss 2020 Triton Swim Team season items.
- Trophy Club Park has a new and updated website. New disc golf signs have been installed; staff has ordered new street signs, posts and decals for Mountain Bike trails.

Director Jaramillo and Recreation Superintendent Ciaglia were available for questions.

Discuss and provide input concerning the Commission for Accreditation of Park and Recreation Agencies (CAPRA).

Without discussion, Chairman Nimphius requested that the board consider tabling this item for a future meeting when the full board is present.

Chairman Nimphius moved to table this agenda item. Vice Chair Bone seconded. Chairman Nimphius called for a vote. The motion passed unanimously (4-0).

Future Agenda Items

Chairwoman Nimphius asked for future agenda items. Secretary Dean Murray asked that Pickle Ball be placed as an agenda item for future consideration.

Adjourn

Chairwoman Nimphius called for a motion to adjourn. Secretary Dean Murray moved to adjourn, Vice Chair Bone seconded. Chairwoman Nimphius called for a vote. The motion passed unanimously (4-0). Chairwoman Nimphius adjourned the meeting at 7:25 p.m.

Dean Murray
Parks & Recreation Board Secretary

Julie Smestad
Recording Secretary