



**JUSTIN PARKS & RECREATION ADVISORY BOARD &
KEEP JUSTIN BEAUTIFUL COMMITTEE**

TUESDAY, MAY 3, 2022 at 6:00 PM

415 NORTH COLLEGE ST
JUSTIN, TEXAS 76247

COMMITTEE MEMBERS:

Andrea Pasnewski – Chair
Jacqueline Steinbacher – Vice Chair
Alyssa Linenkugel
Juli Cuthbertson
Katie Tyler
Robert Gonzales

STAFF / COUNCIL LIAISON:

Kira Sedivy – Public Works
John Mounce – City Council
James Clark – City Council

CALL TO ORDER

Invocation and Pledge of Allegiance

**ANNOUNCEMENT OF KEEP JUSTIN BEAUTIFUL TRASH INTO TREASURES CONTEST
WINNERS**

CONSENT ITEMS:

1. Consider and take appropriate action to approve minutes
dated March 1, 2022

Pages 3-6

PUBLIC COMMENT: To expedite the flow of business and to provide all the citizens the opportunity to speak, the Parks and Recreation Committee Chair may impose a three-minute limitation on any person addressing the board.

STAFF UPDATE

A. Park Updates

Pages 7-16

B. Arbor Day 2022 / Tree City USA

Pages 17-34

C. Tree Canopy / Memorial Tree information

Pages 35-38

DISCUSSION / ACTION ITEMS

1. Discuss, consider and take appropriate action regarding
the Veterans Memorial
2. Discuss QR Code Scavenger Hunt
3. Discuss water bill option fee
4. Discuss implementation of Justin Community Garden in partnership
with Denton County Master Gardeners Association

Pages 39-48

Pages 49-50

Pages 51

FUTURE AGENDA ITEMS

ADJOURN

NEXT MEETING: TUESDAY JUNE 7, 2022

I, the undersigned authority, do hereby certify that the above notice of the meeting of the Justin Parks and Recreation Committee is a true and correct copy of the said notice that I posted on the official bulletin board at Justin City Hall, 415 North College Street, Justin, Texas, a place of convenience and readily accessible to the general public at all times, and said notice posted this **29th day of April, 2022 by 5:00 p.m.**, at least 72 hours preceding the scheduled meeting time.

Kira Sedivy

Public Works Administrative Coordinator

Parks and Recreation Advisory Board

May 3, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #1

Title: Consent minutes

Department: Administration

Contact: Public Works Administrative Coordinator, Kira Sedivy

Recommendation: Approve board minutes as presented

Background: Minutes from the March 1, 2022 meeting are included in the packet.

City Attorney Review: N/A

MINUTES

**State of Texas
County of Denton
City of Justin**

Justin Parks and Recreation Committee – March 1, 2022

The Justin Parks and Recreation Committee convened into a regular meeting the same being open to the public the 1st day of March at 6:00 p.m. at the Justin Municipal Complex, and notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit: Public Works Admin, Kira Sedivy, City Secretary, Brittany Andrews, and Councilmember John Mounce.

Justin Parks and Recreation Committee Members: Chair Alyssa Linenkugel, Members Pasnewski, Cuthbertson, Steinbacher and Tyler in attendance.

I. CALL TO ORDER

Chair, Alyssa Linenkugel called the meeting to order at 6:03PM.

II. PUBLIC COMMENT

In order to expedite the flow of business and to provide all the citizens the opportunity to speak, the Park and Recreation Committee Chair may impose a three-minute limitation on any person addressing the board.

No comment

III. STAFF/BOARD UPDATE

- Updates on new developments related to parks - Kira Sedivy provided the staff update.

IV. DISCUSSION / ACTION ITEMS

1. Discuss, and consider the appointment of a Chair to the Parks and Recreation Advisory Board.

Item Tabled

2. Discuss, and consider the appointment of a Vice Chair to the Parks and Recreation Advisory Board.

Item Tabled

3. Discuss, and consider recommending current applicant to City Council for appointment.

Member Pasnewski moved to approve the recommendation to City Council of Mr. Gonzales for appointment.

Seconded by: Member Steinbacher

Aye votes: Members Pasnewski, Steinbacher, Cuthbertson, Tyler, and Linenkugel

Motion carries

4. Discuss, and consider recommendation to present Hello Lamppost to City Council.

Item Tabled

5. Discussion regarding a Veterans Memorial.

No action

6. Discuss fundraising.

Item Tabled

V. CONSENT

7. Consider and take appropriate action to approve Parks and Recreation Board minutes dated February 1, 2022.

No action

VI. FUTURE AGENDA ITEMS

VII. ADJOURNMENT

Motion to adjourn at 8:30 PM

Passed and approved on the 3rd day of May 2022.

SEAL:

Brittany Andrews

Brittany Andrews, City Secretary

COMMUNITY PARK IMPROVEMENTS

Installed uniformed signs for ballfield numbers and outfield distances. Renamed Softball Field to Field #4 – Before & After



COMMUNITY PARK IMPROVEMENTS

Installed uniformed signs for ballfield numbers and
outfield distances – Before & After



COMMUNITY PARK IMPROVEMENTS

Installed No Dogs Allowed in Athletic Field Areas signs on Ballfields



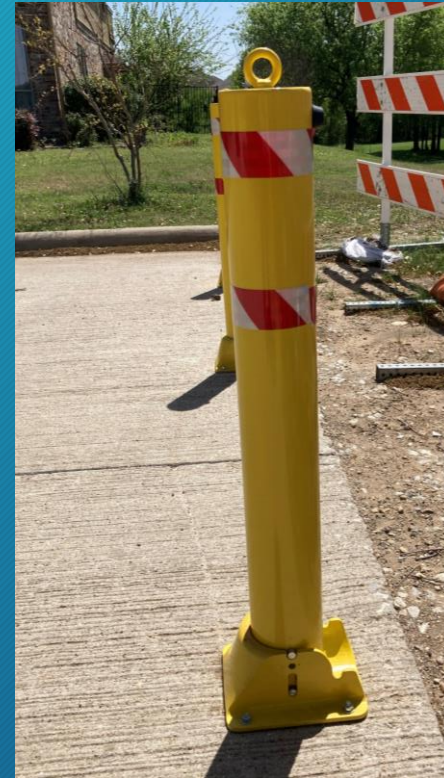
COMMUNITY PARK IMPROVEMENTS

Concession Stand/Bathrooms – will be painting the building and repairing the roof



COMMUNITY PARK IMPROVEMENTS

Installed bollards at dead end of Hardeman Blvd to prevent unauthorized vehicle access to the park



REATA PARK IMPROVEMENTS

Re-coat platforms on the Playground equipment - Before & After



REATA PARK IMPROVEMENTS

Re-coat platforms on the Playground equipment - Before & After



REATTA PARK IMPROVEMENTS

Re-paint Swing Set – Before & After



UPDATES FROM LAST MEETING

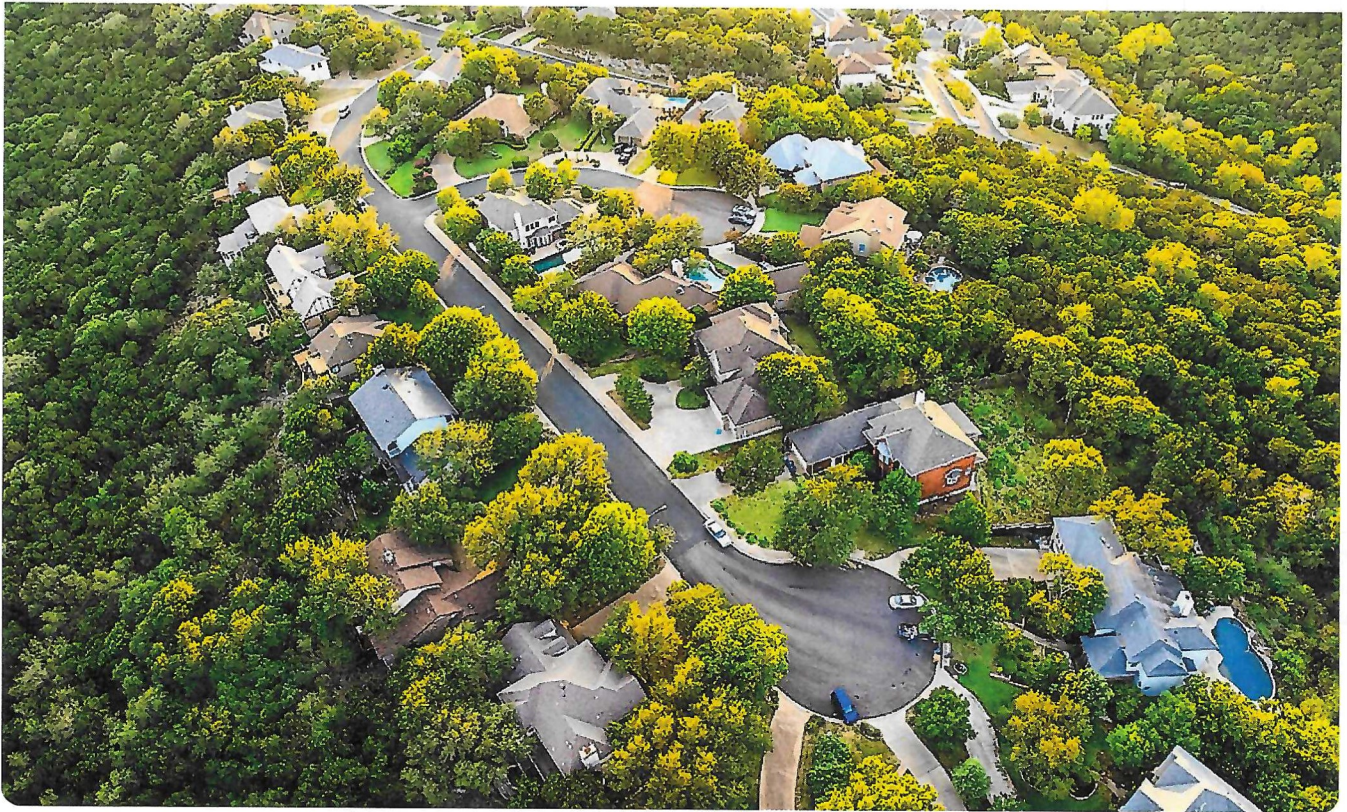
1. **Locking Restrooms** – Vandalism has dropped off so we will hold off on addressing locking them for now. We removed the soap dispensers and swapped the paper towels with the hand dryers so that appears to have helped deter the vandalism.
2. **Cleaning of Park Restrooms** – Only the Parks crew cleans them, running out of supplies during events has been addressed and hopefully resolved.
3. **Veteran's Memorial Brick Install** – Our crew is unable to install the bricks so we would need to hire a contractor for the install.



DONATE



National Arbor Day is April 29, 2022. This year marks the 150th anniversary of the tree planter's holiday, and we're excited to celebrate with you! Below you will find information about Arbor Day events happening where you live as well as resources to help you plan a celebration in your community.



ARBOR DAY DATES ACROSS AMERICA

National Arbor Day is always celebrated on the last Friday in April, but many states observe Arbor Day on different dates throughout the year based on best tree planting times in their area. Find out when your state celebrates.

Texas



Friday Nov 4th

TEXAS ARBOR DAY:

FIRST FRIDAY IN NOVEMBER

FIND OUT WHEN PEOPLE ACROSS THE GLOBE CELEBRATE TREES →



Crapemyrtle (Crape Myrtle)

4.3 ★★★★★ 6 Reviews, 27 Q&As

 Hardiness Zones: 6 - 9

 Average shipping height: 1' - 2'

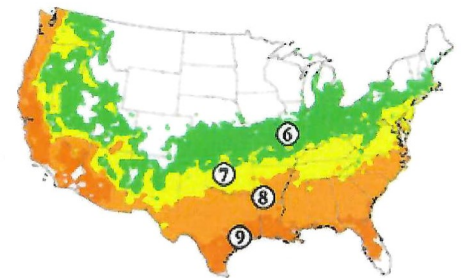
 Select an option for shipping dates

Select Option

What Tree is Right for Me?

Often referred to as the "lilac of the South," the crapemyrtle is a favorite for landscapes. It can be grown as either a shrub or small tree and is often used in groupings, containers, hedges, and screens. You can even find the common crapemyrtle used as small street trees in urban settings.

- Is a fast-growing shrub
- Displays striking pink flowers, handsome bark, and attractive fall foliage
- Drought-tolerant once established
- Will be delivered at a height of 1'–2'



The Crapemyrtle (Crape Myrtle) Grows in zones 6 - 9

Your Tree's Personality

Shape

Vase

Growth Speed

Fast

Scientific Name

Lagerstroemia indica

Mature Height

15' - 25'

Mature Spread

6' - 15'

Shipping Height

1' - 2'

Sun Preference

Full Sun

Soil Preference

Acidic, Alkaline, Drought, Moist, Well Drained

Wildlife Value

This shrub attracts bees and provides bird habitat.



American Sweetgum

3.0 ★★★★★ 5 Reviews, 6 Q&As



Hardiness Zones: 5 - 9



Average shipping height: 3' - 4'



Select an option for shipping dates

Select Option

What Tree is Right for Me?

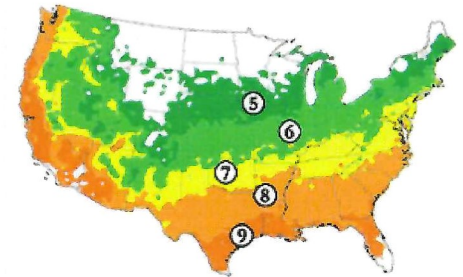
1



ADD TO CART

The American sweetgum — with its star-shaped leaves, neatly compact crown, interesting fruit, and twigs with unique corky growths called wings — is an attractive shade tree. It has become a prized specimen in parks, campuses, and large yards across the country.

- Features glossy green star-shaped leaves throughout the summer
- Produces beautiful shades of yellow, orange, red, and purple in the autumn
- Keeps its fall leaves late into the season
- Is native to North America
- Will be delivered at a height of 3'-4'



The American Sweetgum Grows in zones 5 - 9

Your Tree's Personality

Shape

Oval

Growth Speed

Medium to Fast

Scientific Name

Liquidambar styraciflua

Mature Height

60' - 75'

Mature Spread

40' - 50'

Shipping Height

3' - 4'

Sun Preference

Full Sun

Soil Preference

Acidic, Clay, Drought, Loamy, Moist, Sandy, Well Drained, Wet

Wildlife Value

American sweetgum seeds are eaten by eastern goldfinches, purple finches, sparrows, mourning doves, northern bobwhites and wild turkeys. Small mammals such as chipmunks, red squirrels and gray squirrels also enjoy the fruits and seeds.



TREE CITY USA®
BULLETIN

No. **74** Editor: Dr. James R. Fazio • \$3.00

How to Spruce Up Your Arbor Day



Arbor Day is opportunity. It is a time to add more trees to our communities that are so much in need of expanded green canopies and the benefits they provide. It is a time to bring people together for a cause that crosses all boundaries of politics, religion or social status. It is the opportunity to educate children and adults about trees and tree care. And for tree boards and professionals in the green industries, it provides priceless exposure to what we do and why.

Few remember the deeds of J. Sterling Morton as Secretary of Agriculture in the administration of President Grover Cleveland. And few care about the fiery editorials he wrote while at the helm of the *Nebraska City News*. What we remember about J. Sterling Morton is his visionary idea for a day set apart to plant trees. Arbor Day is his monument, and nothing would please him more.

The idea Morton presented to the Nebraska State Board of Agriculture in 1872 resulted in 1 million trees being planted later that year on the first Arbor Day. More

than that, Arbor Day became an annual event that quickly spread to all corners of the nation and even overseas. Today, thousands of Tree City USA communities celebrate the holiday and undoubtedly many others that have not yet attained a Tree City USA award.

Arbor Day is a true grass roots idea and not something promulgated from the halls of Congress. It is a community event ranging from a small gathering of schoolchildren to week-long celebrations involving thousands of people with side events featuring artists, musicians, and all the flair of a tourism promotion.

There is no right or wrong way to celebrate Arbor Day. The Arbor Day Foundation honors and appreciates each and every event. However, in this edition of the Bulletin, we issue the challenge to think of how you might do something different next year. Change may not come easy, but a fresh look at your event may result in greater participation and renewed interest. Here are some ideas about how to make a good event even better.



Arbor Day Foundation®
100 Arbor Avenue • Nebraska City, NE 68410

A Checklist of Ideas

Tree City USA Standard 4 requires “an Arbor Day observance and proclamation.” Here are some time-tested ideas that go beyond the basics and can help your community to a new and broader level of participation during the tree planting holiday.

INCLUDE COMMUNITY AWARDS

This can be a one-time award, such as a tribute to someone who was the driving force behind a tree or environmental project or who made a significant donation of land or money. Or, it can be an annual award. Examples include best commercial landscaping (or renovated landscape), outstanding school program, an exceptional Scout project, and others that benefit the community.

TIE IN WITH A SERVICE PROJECT

Before or after the traditional ceremony, sponsor a litter pickup and recycling event. Parks, river banks, and other areas that are safe from traffic can usually use a cleanup, and the activity will help attract media coverage. Other service projects might include painting over graffiti, landscaping a public housing project, helping Habitat for Humanity, or providing for other local needs.

PLANT A TREE – THE RIGHT TREE – AND A PLEDGE

It almost goes without saying, but select trees for planting that are appropriate to the site(s) in every way. Explain to your audience why the species or cultivar was selected. For a little something different – and to call attention to the need for follow-up watering and care – have the individuals responsible for the tree sign a pledge, put it in a time capsule jar, and plant it along with the tree.

FIND AND HIGHLIGHT A SPECIAL TREE

Sponsor a contest or search for legacy trees in your community. These may include the largest tree, the largest tree of a selected (desirable) species, trees associated with local history in some way, one-of-a-kind trees, or other features that make the winner(s) special. Name it “Tree of the Year” so the event can be repeated each year.



SPONSOR OR PARTICIPATE IN AN ARTISTIC CONTEST

This might be a poster contest for specific grades; a photo, poetry, or essay contest; a wood craft competition; or a creative art and crafts show. More possibilities include dried flower arrangements, dolls made from corn husks or native materials, and pine cone wreaths. A tree theme that resonates locally might be made part of the rules. Winners, or all participants, can be part of an exhibit made public at the Arbor Day event.



Poster contests and other artistic competitions should be focused on a tree-related theme and can be for both adults and children. The awards can be spread out by age or other categories. This proud child was given the “people’s choice” award in Punta Gorda, Florida. Other categories were “overall winners” and “the mayor’s artistic choice.”

THEATRICALS AND MUSIC

If your community is fortunate enough to have a theatrical group, suggest that they perform a tree-related play either in their usual venue or a short one at the Arbor Day ceremony. More commonly, schoolchildren are asked to do a skit about Arbor Day. Musical performances can also be made. To get extra mileage, repeat the performance at a nursing home or retirement village or at a school.

FOODS FROM NATURE

Cooking demonstrations, recipes, and cookbooks (ideally with the author present) always create interest, especially if samples are available. Emphasis should be on apples, nuts, or other local products from trees.

A CELEBRITY PRESENTATION

By celebrity, this can include someone locally known as an authority on the subject. A PowerPoint presentation or well-done talk with other visual aids will be popular. Ideas include experts on birds, trees, butterflies, or history. Or, it might be authors, Arbor Day award winners who were guests at Arbor Day Farm, or other speakers with interesting, tree-related topics.

A DEMONSTRATION

This might be on pruning, or some aspect of an arborist’s job such as tree climbing, lift truck operation, or aerial rescues. A clinic on power mower or chain saw maintenance for homeowners may be of interest, or free sharpening or trouble shooting.



First-grade students are shown how tree roots impact underground utilities by the Punta Gorda Utilities Department, Florida.

A READ-IN ABOUT TREES

Work with your local library to have a week that features all its fiction and non-fiction books related to trees. The event might include a story hour for children and parents, a book display, a book-signing by a local author, and anything else that might make residents more aware of the resources available to them when they consider planting or tree maintenance.

CEREMONY BASICS

- ✓ Welcome by a master of ceremonies, often the tree board chair.
- ✓ The mayor reads an Arbor Day proclamation.
- ✓ A history of Arbor Day is read.
- ✓ (If a Tree City USA, the flag and other award items are presented, ideally by someone from the state forester’s office).
- ✓ Schoolchildren read poetry, sing, or present a skit.
- ✓ One or more trees are planted.
- ✓ Refreshments and free seedlings are usually made available.

EULESS, TEXAS

Like much else in Texas, Arbor Day in many of its communities is BIG! The annual Arbor Daze Festival in Euless is an example. It is a 1½-day celebration of trees that attracts some 8,000 visitors. More than 200 volunteers pitch in to make it possible and the results have yielded international attention and 50 awards for excellent programs and publications. Thanks to its tree giveaway feature, it is also responsible for more than 150,000 trees being planted since the festival's inception in 1989. This is an especially important part of the festival in that it helps counter the area's dwindling tree canopy. This "tree-mendous" event, as it has been called, is held on the grounds of city hall and includes such attractive features as:

- Family-oriented stage entertainment.
- Commercial art and craft vendors and food booths.
- Forestry Village, with tree-related information and tree cookies for the kids. For this popular event, limbs of trees that have been removed by the city are cut into thin slices, drilled, and made into necklaces. Crayons are available for the kids to draw on their necklaces. Up to 3,000 are given away each year!
- Some 1,500 seedlings grown from acorns by the parks department and distributed free along with pecans, dogwoods, and occasionally other species appropriate for the area.
- "Kidz Zone," which has performances, towel art, and other activities especially for children.
- A juried art contest and exhibition.
- Ample parking at the municipal complex and with the cooperation of a nearby church.

Beautiful spring weather enabled the Fairbanks Arbor Day Committee and friends to plant trees on the University of Alaska campus. Different locations in the Fairbanks area benefit each year from the annual event.



SAN DIEGO, CALIFORNIA

In many communities, private or public utilities are a helpful partner for Arbor Day celebrations. An exemplary company is San Diego Gas & Electric®. Each year the company's vegetation and forestry staff conduct an Arbor Day celebration at a local school. The goal is to start young people thinking not only about the benefits provided by trees, but also the importance of proper management of the urban forest. For example, Lilac School in Valley Center, California, was selected for the celebration after several large sycamores at the school were removed because they posed a danger to pedestrians and overhead lines. Children helped plant appropriate replacement trees and company arborists taught a vivid lesson about planting the right tree in the right place. Additional trees were then planted around a large play field to provide much-needed shade.

Do such efforts have an effect? One little girl later wrote, "Have you ever wished that you could help the earth? Well, I did and my wish came true on Arbor Day."

HOW TO INCREASE YOUR AUDIENCE

In some communities, it is a struggle to bring out residents to attend an Arbor Day celebration. Here are some ways to ensure that more than the tree board shows up:

- ✓ Hold the event at a place that will have a built-in audience, such as a school, retirement home, popular commercial area, or noon time at an office complex or government facility.
- ✓ Involve other organizations in your ceremony or activities.
- ✓ Have the school or community band or choir perform.
- ✓ Invite the Scouts to present the flag, serve refreshments, or otherwise participate.
- ✓ Create a publicity plan, including who exactly will execute each part of it. Consider all local mass media and their deadlines or other requirements, and personally contact the appropriate person at the newspaper or station. If posters are used, distribute them widely and include details about time, location, and such things as refreshments, free trees, a drawing, or other enticements.

Arbor Day at School

J. Sterling Morton had the pleasure of seeing Arbor Day spread nationwide during his lifetime. His biographer, James C. Olson, wrote that particularly gratifying to Morton was when schools began observing the tree planting holiday. "It appealed to his sense of the fitness of things," Olson wrote. "Tree planting possessed distinct educational values." Today, more than ever, those values need to be instilled in our youth. Here are some ideas about how to do that.

INCLUDE CHILDREN IN ARBOR DAY CEREMONIES

This can be done through some of the activities listed on the previous pages, such as poetry reading, skits, or poster contests. The school band or choir might add a pleasant dimension, and Scouts can be asked to help in many ways. It can also be very effective to hold the ceremonies on school sites with the added benefits of a guaranteed audience and a harbor from bad weather if necessary.

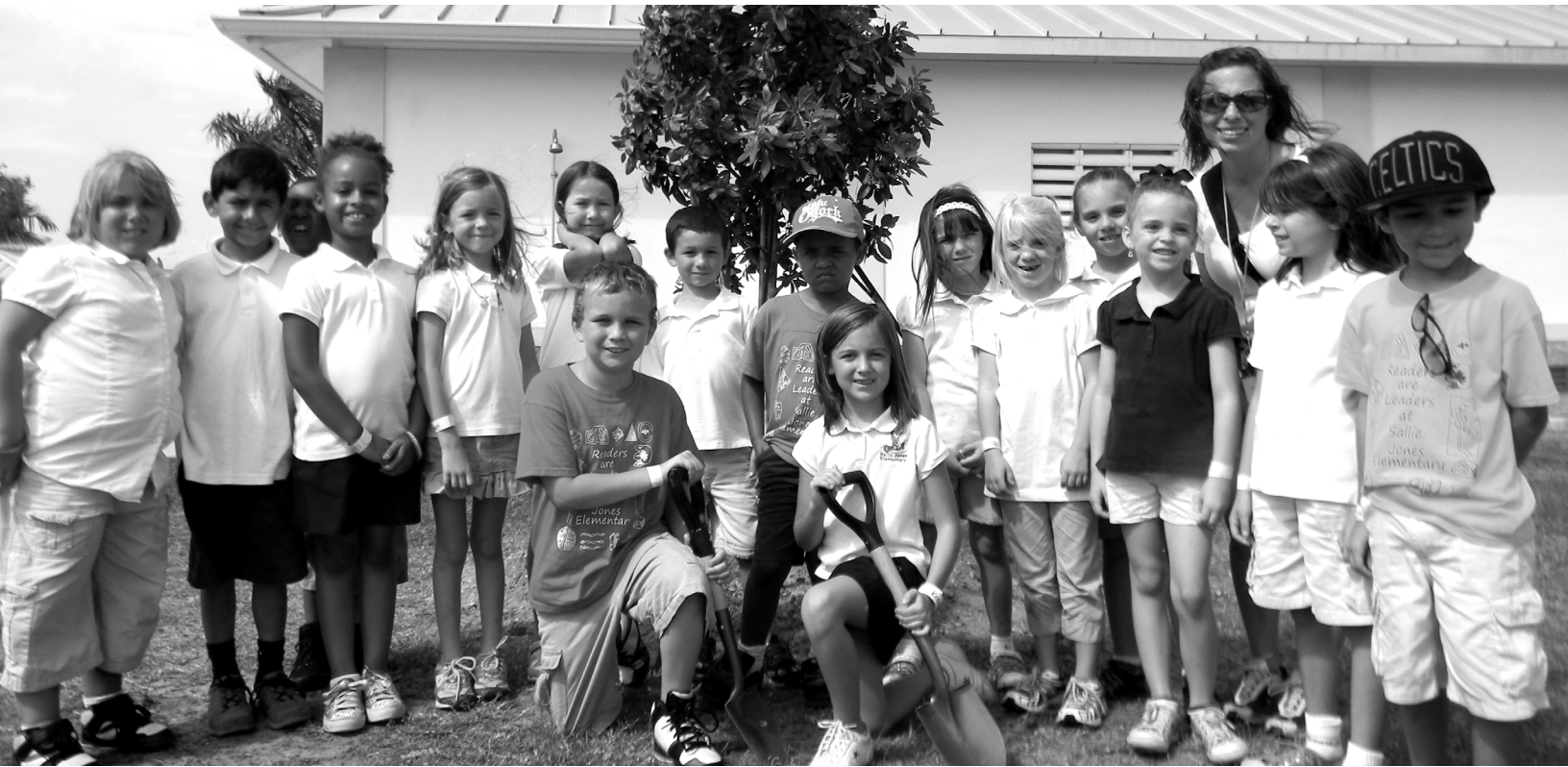
A NATURE EXPLORE CLASSROOM

What better time to break ground for a Nature Explore Classroom or to dedicate one just completed than to do it as part of an Arbor Day celebration. For an existing classroom, consider holding the Arbor Day ceremonies at this site or conducting tours and explanations for the public. More information about Nature Explore Classrooms can be found at natureexplore.org/classrooms.

CLASSROOM ACTIVITIES

It must be understood that teachers are extremely busy and have a full agenda of curricular needs to be met. This is why they will usually welcome someone else stepping in to make a presentation, lead an activity, and provide materials. Better yet, by planning ahead with a teacher, if your program can tie in with their curricular requirements, you will be especially welcome. Some suggested activities include:

- Reading a book about trees or tree planting. A librarian will have ideas.
- Teaching tree identification or how identification is done using leaf shapes, bark, and other characteristics. Include hands-on activities such as bark rubbings, leaf mounting or tracing, collecting seeds, drawing silhouettes, tree planting, etc.
- Explaining the ecological relationship between trees and birds or other animals.
- Visit arborday.org/ways for more ideas, including ways to incorporate Arbor Day and tree education into school classes and education.



Tree City USA®

Creating greener communities nationwide



TREE CITY USA®
An Arbor Day Foundation Program

Cooler temperatures. Cleaner air. Healthier residents.

The benefits trees bring to urban environments are endless — and by meeting the four Tree City USA standards, your community can experience them firsthand.



PROGRAM SUMMARY

The Tree City USA program was founded in 1976 to celebrate towns and cities committed to growing their urban canopy. Led by the Arbor Day Foundation, with partners at USDA Forest Service and National Association of State Foresters, it provides the foundational framework necessary for communities to manage and expand their tree cover.

Program applications are completely free. Many cities renew their Tree City USA status every year, making them eligible for a Growth Award and other urban forestry opportunities.

THE FOUNDATION OF URBAN FORESTRY PROGRAM DEVELOPMENT

The Tree City USA program has helped more than 3,600 communities across the country build out their urban forests. Recognition forms the base layer for five different areas of growth, including expansion of personnel, financial investment, defined policies and plans, and engagement with residents.



STANDARDS FOR RECOGNITION

To receive recognition, a community must meet four core standards for its public trees:

✓ Standard 1: Form A Tree Board Or Department

Delegating responsibility for city- or town-owned trees is the first official step to becoming a Tree City. By forming a tree board or department, cities can create a more organized and effective urban forestry plan.

✓ Standard 2: Establish A Tree Care Ordinance

A public tree care ordinance assigns clear authority over public trees and provides clear guidance for planting, maintaining, and/or removing trees from streets, parks, and other public spaces.

✓ Standard 3: Maintain A Community Forestry Program With An Annual Budget Of At Least \$2 Per Capita

Your community most likely already spends at least \$2 per capita on the planting, care, and removal of trees. This is intended to demonstrate an ongoing investment into your public trees.

✓ Standard 4: Proclaim and Observe Arbor Day

Celebrating Arbor Day and passing an official holiday proclamation helps create pride for your city's entire urban forestry program.



BENEFITS OF RECOGNITION

By becoming a Tree City, your community will:

- Receive flags, signs, and other materials to proudly display your award
- Educate residents about the value of trees and green space
- Gain national recognition for your commitment to environmental stewardship
- Create a cleaner, healthier, and more beautiful urban landscape

GETTING STARTED

Interested in joining, but not quite sure where to begin? It's as simple as following these five steps!

1. Make the case to friends and leaders in your community
2. Contact your state's urban and community forestry coordinator
3. Work together to fulfill the four Tree City USA standards
4. Celebrate Arbor Day
5. Submit your free application!



Learn and apply today at arborday.org/treecityusa



BENEFITS

Publicity

- Presentation of the Tree City USA award
- Arbor Day celebration
- Public education



STANDARDS

1. Tree Board or Department
2. Tree Care Ordinance
3. Community Forestry Program
With Annual Budget of at Least
\$2 Per Capita
4. Arbor Day Observance
and Proclamation



STANDARDS

1. Tree Board or Department

- May be a professional forester/arborist, an entire forestry department or a tree board
- Group of volunteer citizens charged by ordinance with developing and administering a tree management program
- Legally responsible for the management of the community's trees

STANDARDS

2. Tree Care Ordinance

- Establishes a tree board and gives it responsibilities
- Guidance for planting, maintaining and removing trees on public property
- Provides an opportunity to set good policy that is legally enforceable



TREE CITY USA®



Arbor Day Foundation®



STANDARDS

3. Community Forestry Program With Annual Budget of at Least \$2 Per Capita

- Percentage of city workers' salaries spent on tree care
- Tree planting/watering/fertilizing
- Equipment rental/purchase/maintenance
- Arbor Day expenses
- Tree care conferences, workshops, memberships
- Value of volunteer labor

STANDARDS

4. Arbor Day Observance and Proclamation

Opportunity to inform and engage the broader community through:

- Tree Planting
- Awards Ceremony
- Education



STANDARDS

Steps to become a Tree City USA

- Meet the Four Standards
- Complete and upload application documents each year by December 31 - *No Fee!*
- Apply at **arborday.org/TreeCityUSA**



TREE CITY USA®



Arbor Day Foundation®



Tree Canopy Program

Fall 2020 Application



Thank you for considering the Tree Canopy Program! This program helps our community by providing shade, cleaner air, less flooding, reduced energy demands, improved health, wildlife habitat, and so much more! Your new tree will not just make your property a more beautiful place, it will improve the lives of your neighbors and community members.

The City has fifty (50) trees for this season. Trees only cost land/homeowners \$50. This includes the tree and planting, a \$425 value! All you need do is maintain the tree, which includes watering it at least once per week during the first two or three summers of its life. For information on tree care, check out www.treesaregood.org/treeowner

Trees will be planted in October and November. The City Urban Forester will evaluate your tree site before planting.

Applications with payment must be submitted by September 25, 2020. Payment can be in the form of cash, check, or credit card. For cash or credit card, please visit City Hall's Community Development Department (2nd Floor) to make your payment. You may also pay with credit card (small processing fee) over the phone by calling Community Development at 541-450-6060.

On the following page, you will find the list of available species. Due to limited quantity of each species, your first choice may not be available at the time of your application submission. Therefore, please select a second choice.

The Tree Canopy Program is only for front yards and the Public Right-of-Way (see diagram below).

Please note that for Public Right-of-Way trees, there are some restrictions on which species may be planted. For example, some Public Right-of-Ways are under high-voltage powerlines. For those locations, large and medium trees are not permitted. On the other hand, for large Public Right-of-Ways with no overhead high-voltage lines, only large trees are permitted for planting. Each species on the following page contain information on Public Right-of-Way requirements.

Complete All Lines Below:

Must be submitted with payment by September 25, 2020

Submit to: "Tree Canopy Program" City of Grants Pass, 101 NW A Street, Grants Pass, OR 97526

Name of Land/Homeowner: _____

Tree Planting Address: _____

Owner's Mailing Address: _____

Owner's Email Address: _____ Phone Number: _____

Location for Tree (see below): ☐ Front Yard ☐ Public Right-of-Way



Tree Species Choice #1: _____

Tree Species Choice #2: _____

How did you hear about this program? ☐ City Website ☐ GP Now ☐ Newspaper ☐ Urban Forester ☐ Social Media
☐ Other (please state): _____

Land/Homeowner Signature: _____ Date: _____

More Tree Information: www.grantspassoregon.gov/tree

Tree Species Available

Numbers available are the initial amount ordered for the program and may be less at time of applying.

Make sure to select a second choice in case we run out of certain species!



10 Available

Swamp White Oak (*Quercus bicolor*) **Staff favorite!**

Moderate growing oak with leaves turning yellow, bronze, and red in the fall. Somewhat shade tolerant. Tolerates drought and occasional flooding, as the name suggests. A superb front yard or street tree. Oaks are great for our climate and will provide benefits for generations!

Height: 60 ft. Canopy Width: 50 ft. Average Lifespan: 300+ years

Public Right-of-Way Requirement: 6+ ft wide planter strip (distance between curb and sidewalk) and no overhead high-voltage powerlines



10 Available

ACCOLADE™ Elm (*Ulmus 'Morton'*)

Moderate to fast growing tree with the classic vase shape of the American Elm. This Asian elm hybrid brings beautiful yellow fall foliage. Drought, pest, and Dutch elm disease resistant. A great shade tree.

Height: 60 ft. Canopy Width: 50 ft. Average Lifespan: 150+ years

Public Right-of-Way Requirement: 10+ ft wide planter strip (distance between curb and sidewalk) and no overhead high-voltage powerlines



5 Available

Kentucky Coffeetree (*Gymnocladus dioica*)

Large, double-compound leaves give a tropical appearance during summer months. When young, this tree may seem sparse, but just wait a few years and you'll be gifted with a beautiful tree. Tolerates drought and wet soils.

Height: 60 ft. Canopy Width: 40 ft. Average Lifespan: 50 to 150 years

Public Right-of-Way Requirement: 6+ ft wide planter strip (distance between curb and sidewalk) and no overhead high-voltage powerlines



10 Available

Goldenrain Tree (*Koelreuteria paniculata*)

Long clusters of yellow flowers bloom in mid-summer and form uniquely beautiful lantern-like seed capsules. Leaves change from red-copper in spring to green in summer and yellow-orange in fall. A tolerant tree of many soil conditions but requires proper drainage.

Height: 30 ft. Canopy Width: 30 ft. Average Lifespan: 50 to 150 years

Public Right-of-Way Requirement: 4 - 6 ft wide planter strip (distance between curb and sidewalk) or 4+ ft planter strips with overhead high-voltage powerlines.



15 Available

Flowering Dogwood (*Cornus florida*)

A "four season" tree, from flower to fruit to leaves to winter silhouette. Prefers partial shade and soils that are acidic, well-drained, and consistently moist. Therefore, reserve this for the most hospitable planting locations.

Height: 20 ft. Canopy Width: 20 ft. Average Lifespan: 50 to 150 years

Public Right-of-Way Requirement: 4 - 6 ft wide planter strip (distance between curb and sidewalk) or 4+ ft planter strips with overhead high-voltage powerlines.



Grants Pass Memorial Tree Program

A goal of the Grants Pass Urban Tree Advisory Committee is to revitalize City parks by planting trees that are donated to honor individuals, organizations, or causes.

The City of Grants Pass offers high quality trees. The trees are approximately 1.5 inches in diameter and 10 feet in height for deciduous trees, and 3 to 5 feet in height for conifer trees. The price of either type of tree is \$100.



Each tree is guaranteed for two years and will be replaced by the City at no extra charge should it die within two years of planting. It is understood that once planted, the tree is the exclusive property of the City, which is responsible for watering, fertilizing, pruning, and mulching as it deems necessary.

Applications submitted between December 20 and June 19 will be planted in the fall. Applications submitted between June 20 and December 19 will be planted in the spring.

All donors will be notified of their tree's location *after* the tree is planted. Donors will be invited to the Arbor Day Celebration that is scheduled after the tree's planting. Arbor Day is celebrated in Grants Pass on the Monday of the first full week of April.

For more information contact the Community Development Department at 541-450-6060.

Donor Information	
Name: _____	Phone: _____
Address: _____	Email: _____
City: _____	State: _____ Zip Code: _____
Date Submitted: _____	Donation: ☐ \$100 (1 tree) ☐ \$200 (2 trees) ☐ \$300 (3 trees)
Please make checks payable to the City of Grants Pass, with the notation "Memorial Tree." Mail to: City of Grants Pass, Memorial Tree Program, 101 NW A Street, Grants Pass, OR, 97526	

Trees
In ☐ Memory/ ☐ Honor of _____ <i>Name of person, organization, cause, or pet</i>
The tree is for a: ☐ Person ☐ Organization ☐ Cause ☐ Pet
Desired Tree Species, 1 st Choice: _____ 2 nd Choice: _____ <i>See next page for species ideas. If you wish, you can simply write in a general type like "Evergreen."</i>
Desired Park: _____ <i>You can write "any" if you do not prefer a particular park</i>
Optional: Desired Location in Park (general description): _____ <i>Please note: location cannot be guaranteed. Example: "Near tennis courts"</i>

Send Arbor Day Celebration invitation to the following person:
Name: _____ Phone: _____
Address: _____ Email: _____
City: _____ State: _____ Zip Code: _____



Grants Pass Memorial Tree Program

The following is a list of suggested tree species for the Memorial Tree Program. Nursery availability may be limited, so please consider an alternative to your preferred tree. If you wish to have a tree planted that is not listed below, contact the City's urban forester to coordinate.

You can visit <https://www.arboday.org/trees/treeguide/> and search each tree to learn about their size, shape, growth habit, attributes, and much more.

Deciduous

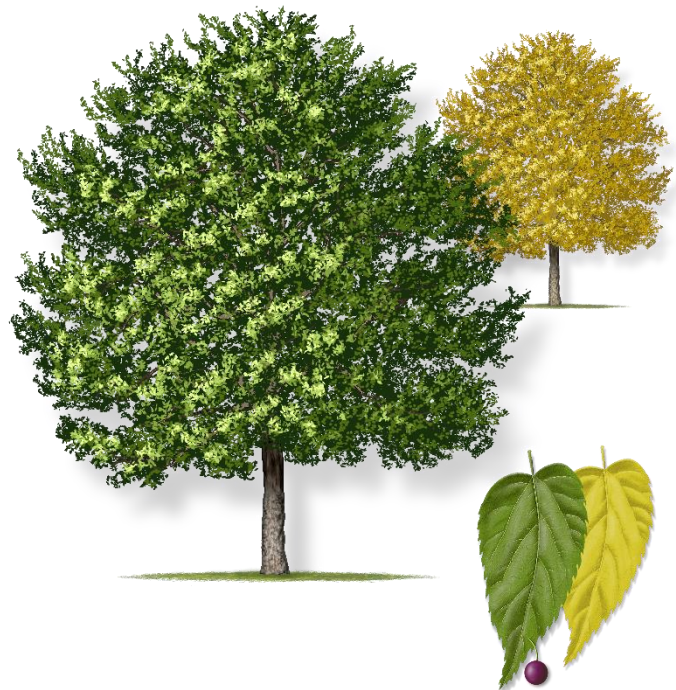
Amur Maackia
Bald cypress
Beeches
Black Tupelo
Flowering Cherries
Chinese Fringetree
Chinese Pistache
Crabapples
Crape Myrtle
Dawn Redwood
Dogwoods
Elms
Ginkgoes
Goldenrain Tree
Hackberry
Hardy Rubber Tree
Hawthorn
Hophornbeams
Hornbeams
Kentucky Coffeetree
Lindens
London Planetree
Magnolias
Maples
Oaks (Deciduous)
Perisan Ironwood
Redbuds
River Birch
Serviceberry
Snowbells
Sweetgum
Tree Lilac
Tuliptree
Turkish Filbert
Yellowwood
Zelkovas

Evergreen

Cedars
Coast Redwood
Firs
Giant Sequoia
Oaks (Evergreen)
Oregon Myrtle
Pines
Southern Magnolia
Spruces

Trees to Avoid

Ashes
Highly susceptible to Emerald Ash Borer, an extremely destructive pest not yet in Oregon
Black Locust
Weedy reproductive habit and maintenance issues
Non-hybridized American Elms
Highly susceptible to Dutch Elm Disease
Tree of Heaven
Invasive species, difficult to contain



Hackberry

Copyright © Robert O'Brien

Parks and Recreation Advisory Board

May 3, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #1

Title: Discussion regarding a Veterans Memorial

Department: Administration

Contact: Public Works Administrative Coordinator, Kira Sedivy

Recommendation: Staff would recommend the board decide on a location for the monument within Bishop Park and create a tentative timeline for the project to present to City Council during their May 31st meeting.

Background: Review monument design mockup and information Juli gathered from the vendor. Review the aerial and photos of potential locations for the monument.

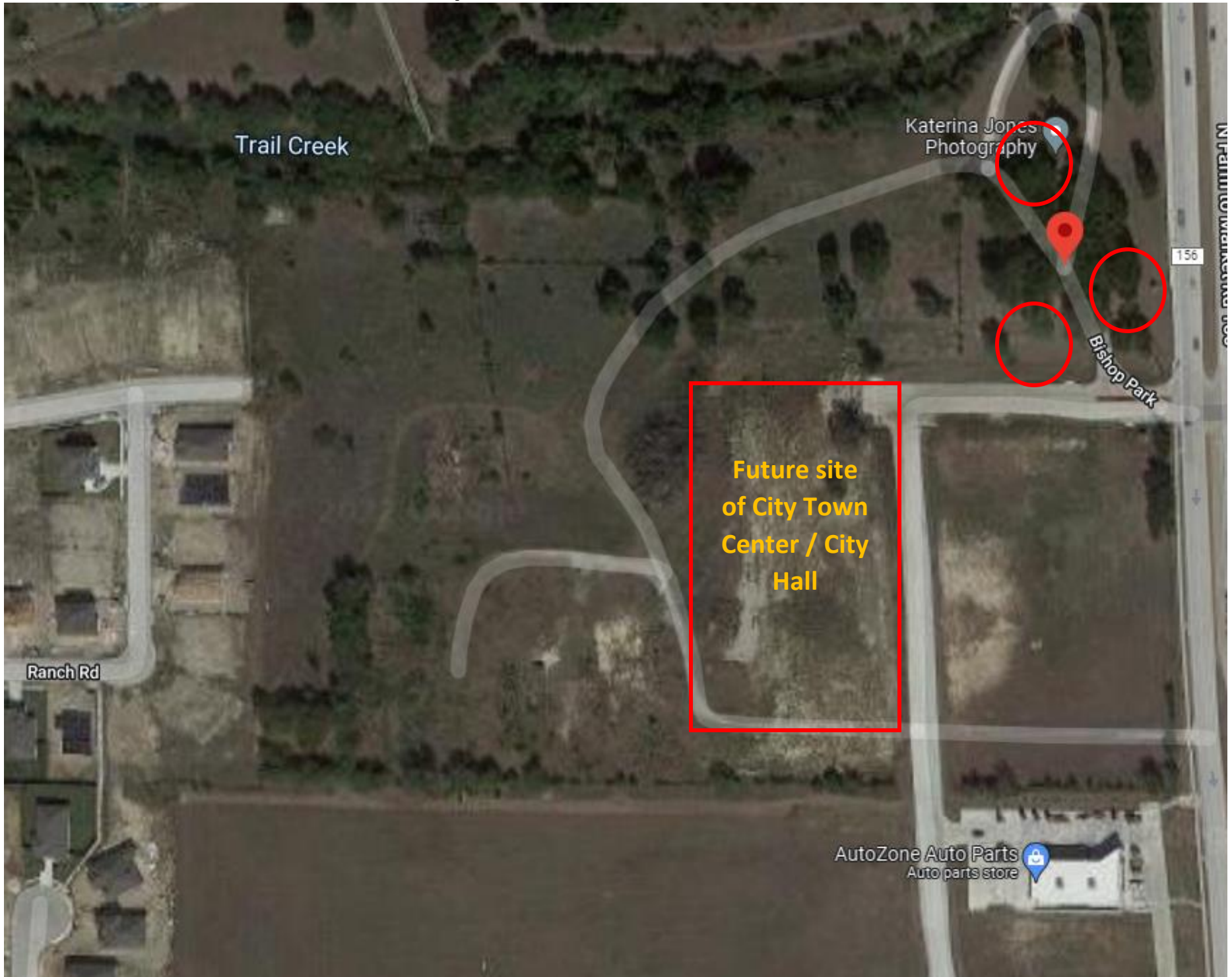
Cut In Stone vendor provided an estimate quote of \$18,550. The largest they can make the main stone would be 6' 6" long and 4' 8" tall. This quote includes the main monument with a cutout of the soldier and a flag etched, the pillars for each branch of the military, delivery and placement.

The following pages show a veteran memorial design at Saginaw Veteran's Memorial Park that was done by Cut In Stone.

Have the citizens of Justin vote on the saying that will be on the memorial to get community involvement and awareness of the project.

City Attorney Review: N/A

Bishop Park Memorial location idea





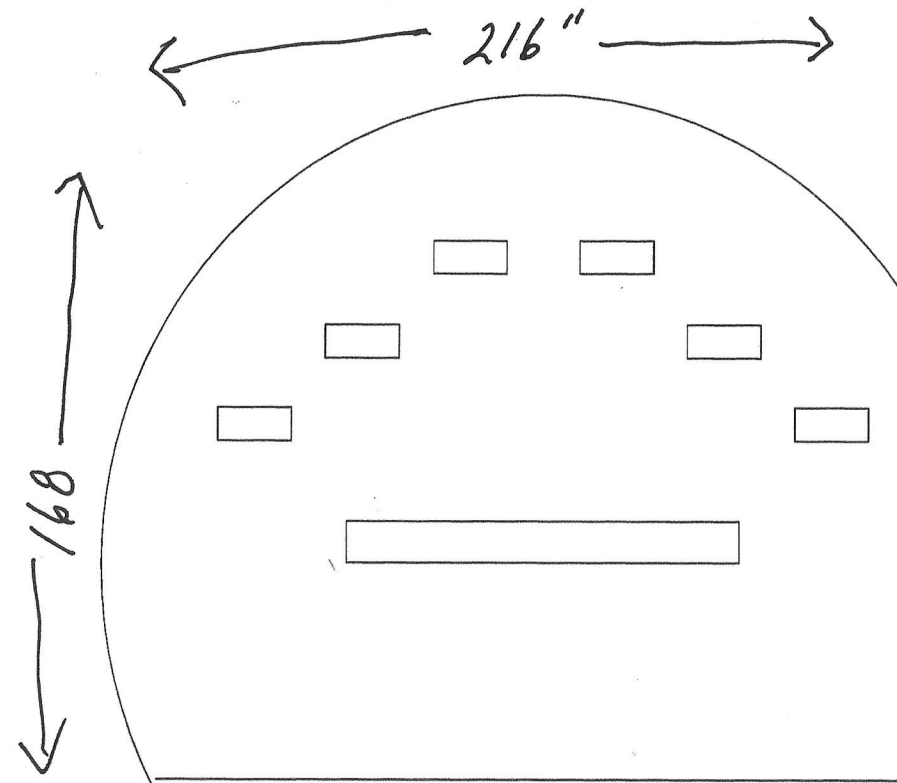
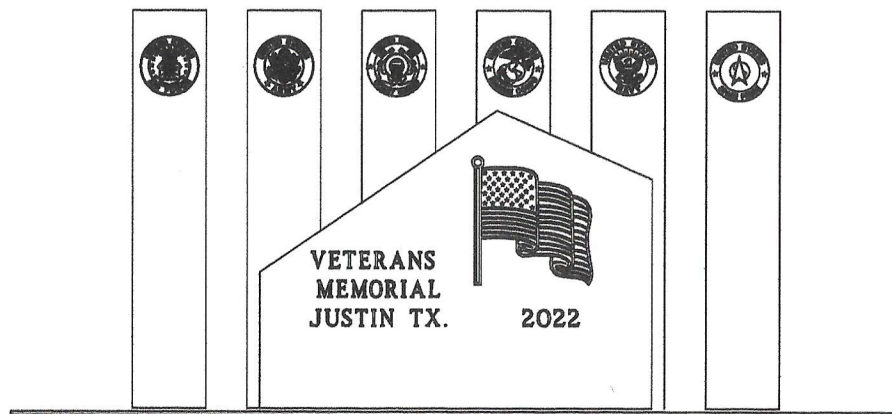
Option #1



Option #2



Option #3



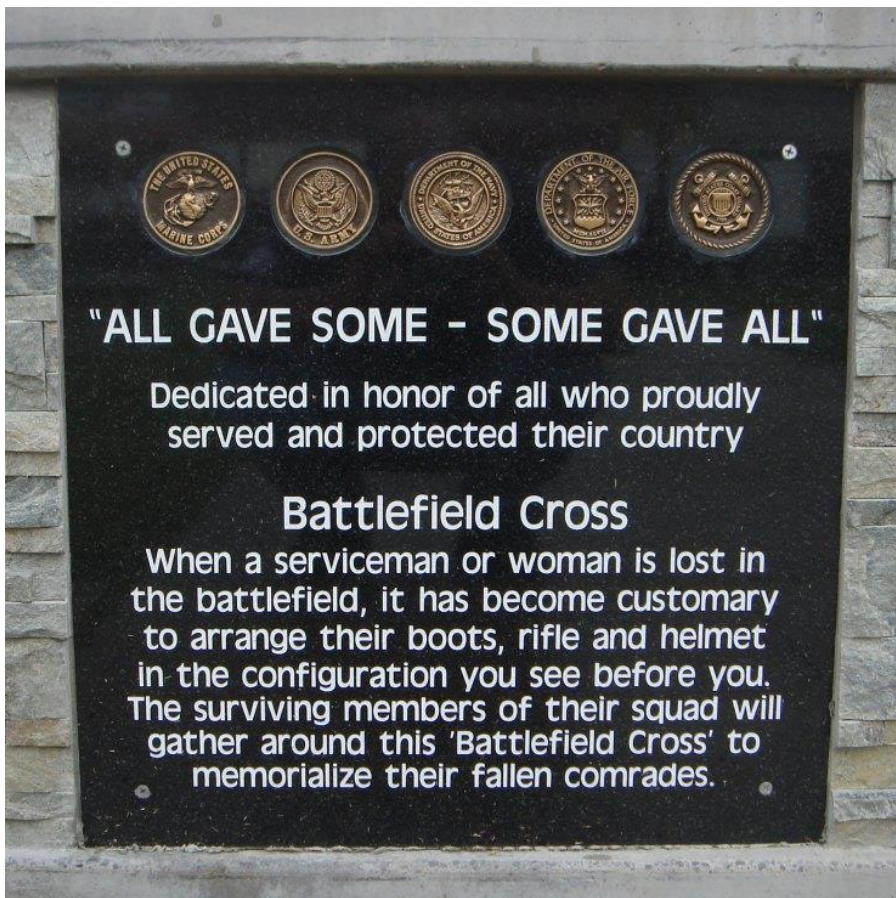
Saginaw Veteran Memorial



Saginaw Veteran Memorial



Springtown Veterans Park



Springtown Veterans Park



Parks and Recreation Advisory Board

May 3, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #2

Title: QR Code Scavenger Hunt

Department: Administration

Contact: Public Works Administrative Coordinator, Kira Sedivy

Recommendation: Discuss if we would like to recommend creating a QR code that would link to a scavenger hunt in the City Parks

Background: The Master Naturalists Elm Fork Chapter have a Scavenger Hunt that is accessed via a QR code at one of their Parks. You scan the QR code and it pulls up a scavenger hunt chart. Kids can click on the items as they find them while walking thru the park.

We could personalize the items on the scavenger hunt to be specific to that park. It would be a fun way to draw kids and families to the park and provide them with an activity that any child could participate in.

The reporting options that a QR code creates would allow us to see which parks are the most popular, what days have the most visits, most popular time of visits, etc.

The Master Naturalists used the www.Jotform.com website to create their scavenger hunt form. Their QR code is located at the Thrive Nature Park in Lewisville.

The Master Naturalist contact for this project is Michele Rawleigh (214) 444-4567

City Attorney Review: N/A



thrive

SCAVENGER HUNT

How many things can you see?

Tap the box for each item you find as you walk through the park. Tap SUBMIT when you are finished. *



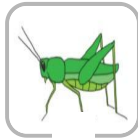
tall grass



**flowering
shrub**



dragonfly



grasshopper



butterfly



tree rings



large rock



**something
purple**



big tree



bee



**bird seen
or heard**



**yellow
flowers**

SUBMIT

Parks and Recreation Advisory Board

May 3, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #3

Title: Water Bill Fee Option

Department: Administration

Contact: Public Works Administrative Coordinator, Kira Sedivy

Recommendation: Create a list of projects that could be initiated with the money collected from this fee.

Background: City Council has discussed an opt in / opt out fee option on property owners water bill. The money collected would go into an account that would fund specific projects.

City Council tasked the Parks and Recreation Board to come up with a list of projects that the money could be applied to. The Parks Board would also provide City Council with recommendations of which projects they would like to focus on from that list.

City Attorney Review: N/A
