

MINUTES

**State of Texas
County of Denton
City of Justin**

Justin Parks and Recreation Advisory Board – July 5, 2022

The Justin Parks and Recreation Advisory Board convened into a regular meeting the same being open to the public the 5th day of July at 6:00 p.m. at the Justin Municipal Complex, and notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit: Public Works Admin, Kira Sedivy, City Secretary, Brittany Andrews, Council member James Clark, and Council member John Mounce.

Justin Parks and Recreation Committee Members: Linenkugel, Fry, Gonzales and Cuthbertson in attendance.

CALL TO ORDER

Invocation and Pledge of Allegiance

Member Linenkugel called the meeting to order at 6:03 pm

CONSENT ITEMS

1. Consider and take appropriate action to approve minutes dated April 5, 2022.

Member Cuthbertson moved to approve minutes dated April 5, 2022.

Seconded by: Member Fry

Aye votes: Members Linenkugel, Fry, Cuthbertson, and Gonzales

Motion Carries

2. Consider and take appropriate action to approve minutes dated May 3, 2022.

Member Cuthbertson moved to approve minutes dated May 3, 2022.

Seconded by: Member Fry

Aye votes: Members Linenkugel, Fry, Cuthbertson, and Gonzales

Motion Carries

PUBLIC COMMENT

To expedite the flow of business and to provide all the citizens the opportunity to speak, the Parks and Recreation Committee Chair may impose a three-minute limitation on any person addressing the board.

No comment from the Public

STAFF UPDATE

A. Arbor Day 2022 Event

B. Tree City USA

Staff Liaison Kira Sedivy presented updates and information regarding items A and B

DISCUSSION / ACTION ITEMS

1. Discuss and consider the appointment of a Chair to the Parks and Recreation Advisory Board
Member Fry motioned to appoint Member Linenkugel as Chair.
Seconded by: Member Cuthbertson
Aye votes: Members Fry, Cuthbertson, and Gonzales
Motion Carries
2. Discuss, consider and take appropriate action to recommend Park Board applicant for appointment to City Council
Member Fry motioned to recommend Robin Amerine to City Council for appointment.
Seconded by: Member Gonzales
Aye votes: Members Linenkugel, Fry, Cuthbertson, and Gonzales
Motion Carries
3. Discuss, consider and take appropriate action regarding the Veterans Memorial Reviewed quotes from vendors
No Action taken
4. Discuss, consider and take appropriate action regarding Hello Lamp Post
Member Cuthbertson motioned to recommend Jotform over Hello Lamp Post.
Seconded by: Member Fry
Aye votes: Members Linenkugel, Fry, Cuthbertson, and Gonzales
Motion Carried to move forward with Jotform and not Hello Lamp Post
5. Discuss, consider and take appropriate action regarding QR Code account from Jotform.com
Member Cuthbertson motioned to recommend Jotform over Hello Lamp Post.
Seconded by: Member Fry
Aye votes: Members Linenkugel, Fry, Cuthbertson, and Gonzales
Motion Carries

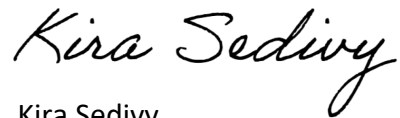
FUTURE AGENDA ITEMS

ADJOURN

Motion to adjourn at 7:22 PM

Passed and approved on the 7th of February 2023.

SEAL:

A handwritten signature in black ink that reads "Kira Sedivy". The signature is written in a cursive, flowing style.

Kira Sedivy

Public Works Administrative Coordinator