



**JUSTIN PARKS & RECREATION ADVISORY BOARD &
KEEP JUSTIN BEAUTIFUL COMMITTEE**

NOVEMBER 1, 2022 at 6:00 PM

415 NORTH COLLEGE ST
JUSTIN, TEXAS 76247

COMMITTEE MEMBERS:

Jacqueline Steinbacher – Vice Chair
Juli Cuthbertson
Marcus Gallegos
Megan Doughty
Robin Amerine

STAFF / COUNCIL LIAISON:

Kira Sedivy – Public Works
John Mounce – City Council

CALL TO ORDER

Invocation and Pledge of Allegiance

CONSENT ITEMS:

1. None

PUBLIC COMMENT: To expedite the flow of business and to provide all the citizens the opportunity to speak, the Parks and Recreation Committee Chair may impose a three-minute limitation on any person addressing the board.

STAFF UPDATE

A. Arbor Day 2022 Event

Pages 1-2

B. Veterans Memorial update

Pages 3-6

DISCUSSION / ACTION ITEMS

1. Discuss and consider the appointment of a Chair to the Parks and Recreation Advisory Board
2. Discuss amendments to the Landscape ordinance for distance of canopy trees

Page 7

FUTURE AGENDA ITEMS

ADJOURN

NEXT MEETING: TUESDAY DECEMBER 6, 2022

I, the undersigned authority, do hereby certify that the above notice of the meeting of the Justin Parks and Recreation Committee is a true and correct copy of the said notice that I posted on the official bulletin board at Justin City Hall, 415 North College Ave, Justin, Texas, a place of convenience and readily accessible to the general public at all times, and said notice posted this **28th day of October, 2022 by 5:00 p.m.**, at least 72 hours preceding the scheduled meeting time.

Kira Sedivy

Public Works Administrative Coordinator

Parks and Recreation Advisory Board

November 1, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #A

Title: Arbor Day Event

Department: Administration

Contact: Public Works Administrative Coordinator, Kira Sedivy

Recommendation: Discuss the Arbor Day Event

Background: The City of Justin will be holding an Arbor Day event on Friday, November 4th from 9AM - 10AM at City Hall. November 4th is recognized as Texas Arbor Day. The public is invited to the event at City Hall. We would like Park Board members to attend if possible.

Mayor Woodall will read a proclamation. We will be giving away Bluebonnet seed packets, Grow a Christmas Tree kits and activity packets for kids.

This event qualifies the City to apply for a Tree City USA designation. The City will be applying next month.

City Attorney Review: N/A

Arbor Day Celebration



The City of Justin invites you join us for
an Arbor Day Celebration at City Hall.



FRIDAY, NOVEMBER 4TH

9:00 AM - 10:00 AM

Parks and Recreation Advisory Board

November 1, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #B

Title: Veterans Memorial

Department: Administration

Contact: Public Works Administrative Coordinator, Kira Sedivy

Recommendation: Discuss the Veterans Memorial budget

Background: The City Council approved the FY 22-23 annual budget on September 13, 2022. he approved budget allots \$80,000 for the Veterans Memorial, which includes the \$15,000 donation from the Lions Club and the \$2,000 donation from the Justin Rotary. We recently received a donation from Bloomfield Homes in the amount of \$26,000 they gave towards the entrance sign.

Staff presented the new design for the entrance sign at the 10/25 Council meeting. While the initial concern of the arch design was that it could be easily driven into, the consensus of the Council is that the arch design is still their preferred over the most recent proposed sign. A meeting has been scheduled with the EDC/CDC to ensure the design for all signage is cohesive to one another. Staff will update the Board after that meeting.

Atmos has expressed interest in making a donation to the memorial. Staff will be meeting with an Atmos rep to discuss the memorial. Yodi, owner of Outlaw Burger has held successful fundraisers, and discussed with Councilman Clark his desire to host one for the Veterans Memorial. Councilman Clark will be updating staff soon.

City Attorney Review: N/A

CITY OF JUSTIN/MONUMENT SIGN
SIGN 01_OVERVIEW

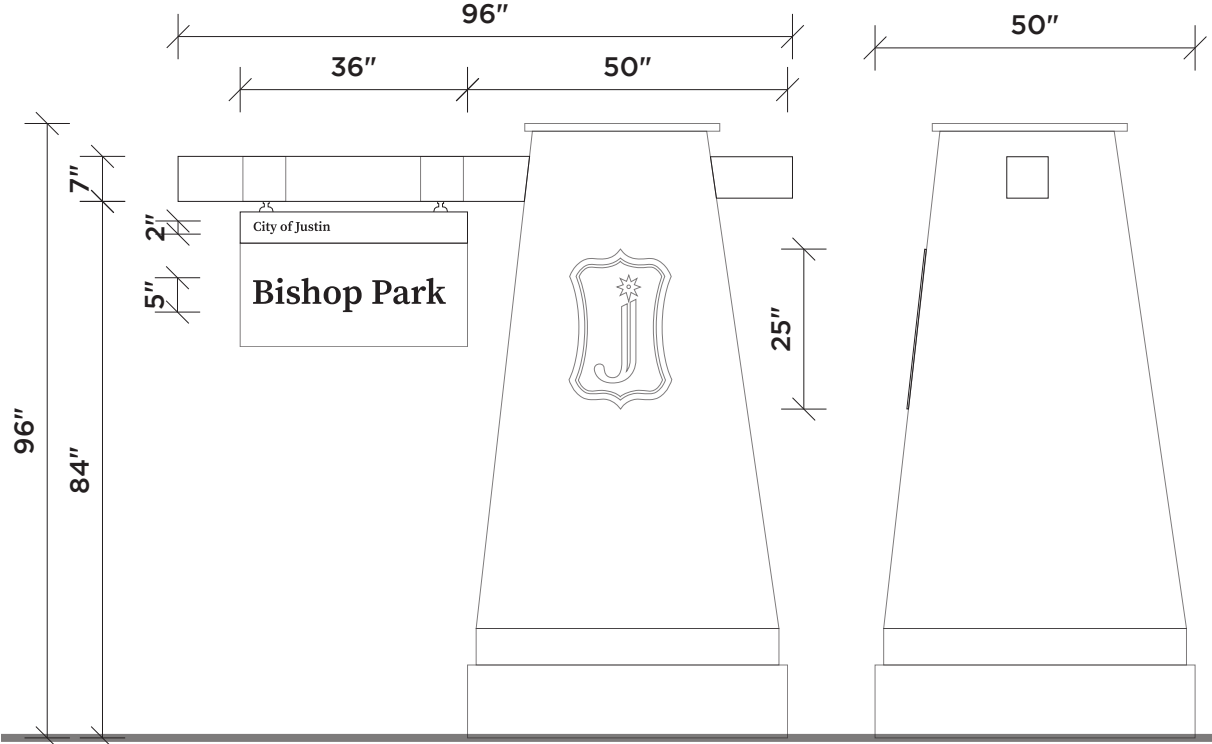
FRONT VIEW



PERSPECTIVE



MEASUREMENTS



DETAIL



ORDER NUMBER: 4077

Concrete Monument Sign, double-sided, with routed HDU plaque and faux stone/brick application.

DIMENSIONS:

96"(W) x 96"(H) x 50"(D)
64 SQ FT

FACE COLORS:

	FAUX STONE		BROWN #6B5240
	DIGITALLY PRINTED		

EXAMPLE:



CONTACT INFO:

Dick Cassidy
dick@image212.com
214.214.7446
image212.com

SIZES SHOWN IN THE MOCKUPS ARE AN ESTIMATE
ALL MEASUREMENTS TO BE CONFIRMED PRIOR TO PRODUCTION

CITY OF JUSTIN/POST AND PANEL
SIGN 02_OVERVIEW

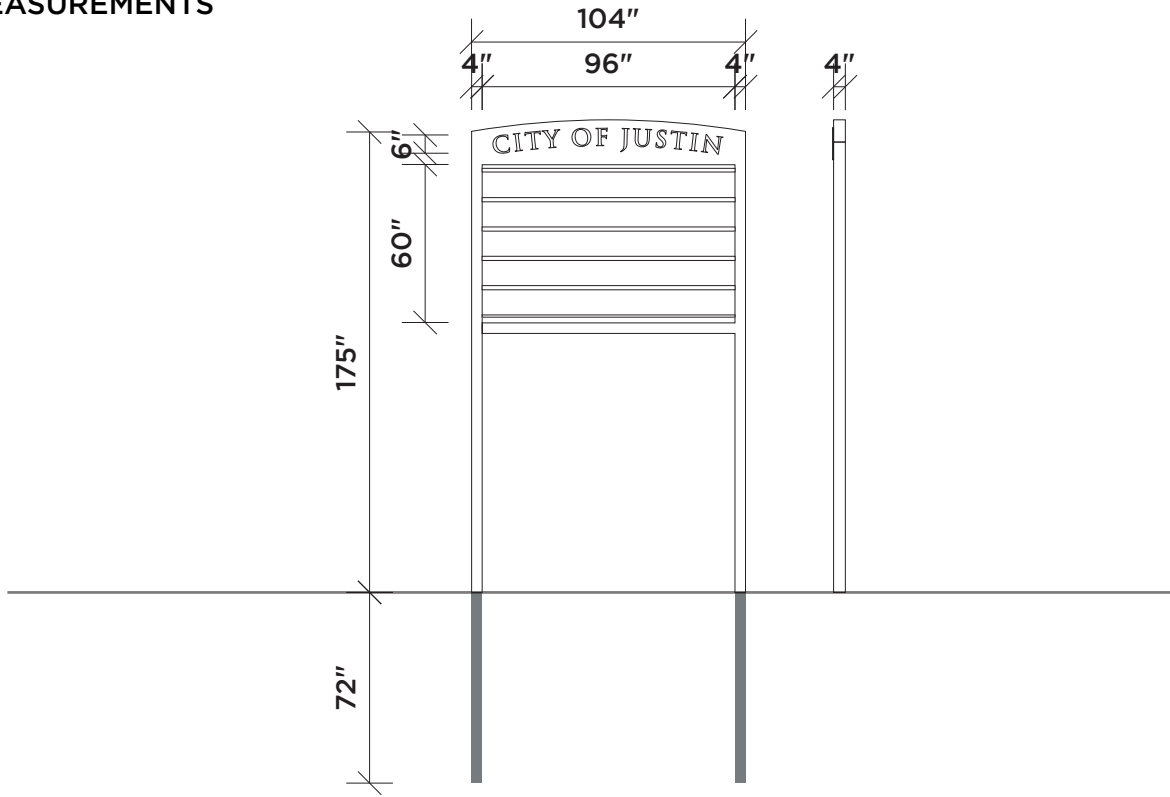
MOCKUP



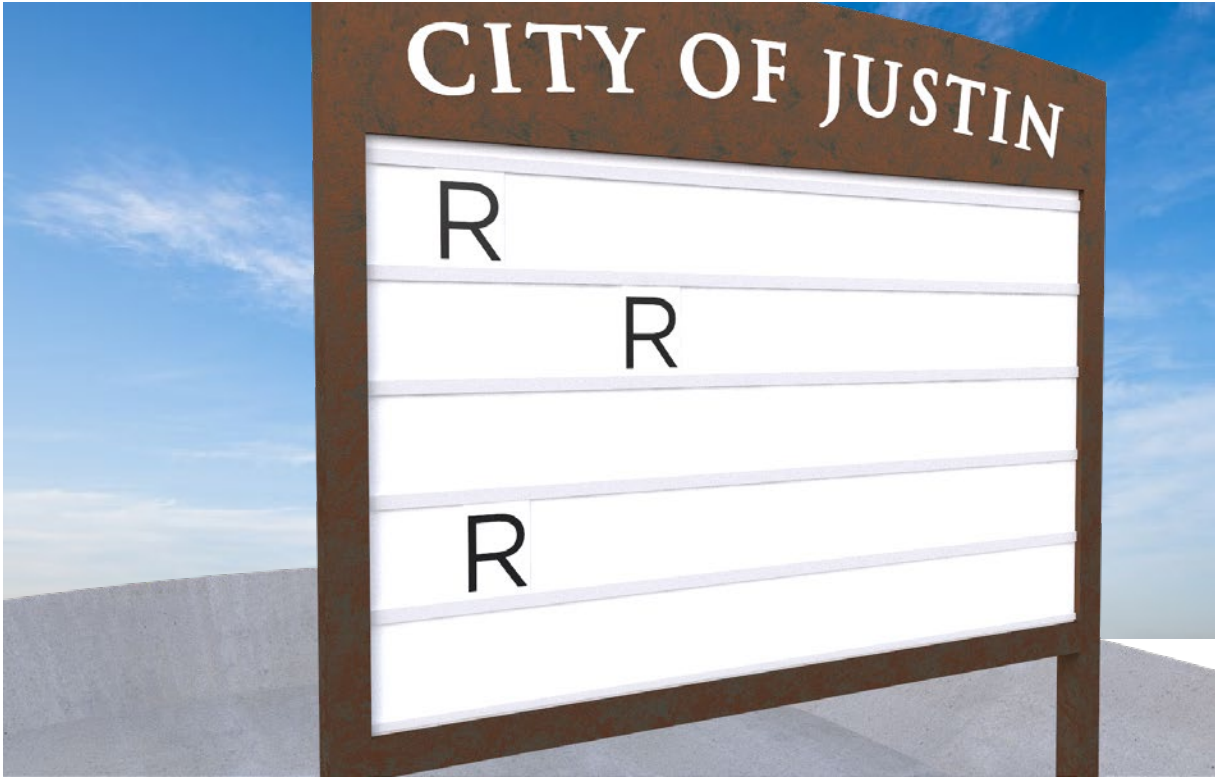
PERSPECTIVE



MEASUREMENTS



DETAIL



ORDER NUMBER: 4077

DESCRIPTION:

Post and Panel, 4"tube frame with aluminum backer and changeable message board with .125 aluminum letters.

(includes one set of 8" letters)

DIMENSIONS:

175"(W) x 104"(H) x 4"(D)
117.7 SQ FT

FACE COLORS:

☒ MATCH "CORTEN" FINISH ☐ WHITE SEMIGLOSS

EXAMPLE:



CONTACT INFO:

Dick Cassidy
dick@image212.com
214.214.7446
image212.com

List of Expenses - Veteran's Memorial

Item	Lead Time	Deposit Due?	Category	Amount
Monuments	6 - 9 months	No	Materials and Installation including bronze medalians for each branch.	\$31,464.00
Granite Benches x 2	6 - 9 months	No	Materials and Installation	\$1,800.00
(2) Flag Poles and Texas and American Flag	8 - 10 weeks	50% Deposit	Materials and Installation	\$6,237.30
Lighting	4 - 6 weeks	No	Materials and Installation	\$24,182.00
Freestanding Entrance Sign	8 - 10 weeks	50% Deposit	Total Project included	\$19,005.00
Marquee sign	8 - 10 weeks	50% Deposit	Total Project included	\$8,495.00
Concrete Pad for monuments	6 - 8 weeks	No	Materials and Labor	\$4,800.00
Bronze Medallion for Entrance sign		N/A		\$2,000.00
Bronze plaque for Veterans names 10x10		N/A	To fit up to 10 names each	\$2,500.00
Upgraded Water fountain (single with bottle filler)		N/A	Includes shipping	\$3,596.15
Picnic tables (2) 8ft each and ADA compliant		N/A	Includes shipping	\$2,038.00
Total				\$106,117.45
Approved Parks Improvement Budget, Bloomfield, Lions Club and Rotary donations				(\$106,000.00)
10% contingency				\$10,611.75
Project Total				\$116,611.75

Parks and Recreation Advisory Board

November 1, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #1

Title: Landscape Ordinance

Department: Administration

Contact: Public Works Administrative Coordinator, Kira Sedivy

Recommendation: Discuss amendments to the Landscape ordinance for distance of canopy trees.

Background: Discuss any research or feedback from Members since the last meeting.

City Council requested the Parks Board discuss and research appropriate distances for canopy trees and would like us to work with the Master Gardeners or an Arborist to determine which canopy trees are more sustainable in the area.

This will coincide with selecting the appropriate trees to offer for our Tree Canopy and Memorial Tree applications.

City Attorney Review: N/A
